

# San Dieguito

Union High School  
District

710 Encinitas Blvd.  
Encinitas, CA 92024-3357  
(760) 753-6491  
www.sduhsd.net

**Board of Trustees:**

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent:**

Peggy Lynch, Ed.D.  
(760) 943-3501 FAX

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
La Costa Canyon HS  
North Coast Alternative HS  
Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR BOARD MEETING

THURSDAY, NOVEMBER 8, 2007  
6:30 PM

DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024

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*Welcome to the meeting of the San Dieguito Union High School District  
Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a blue slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.

To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES/PAGERS**

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please FAX the office of the District Superintendent at (760) 943-3501. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

AGENDA

**THURSDAY, NOVEMBER 8, 2007**  
**6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101**  
**710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS ..... (Items 1 – 6)**

- 1. Call to Order; Public Comments Regarding Closed Session Items .....6:00 PM
- 2. Closed Session ..... 6:05 PM**
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / Classified School Employees Association
  - C. Consideration and/or deliberation of student discipline matters (1 case)
  - D. Conference with legal counsel to discuss current or potential litigation (1 case)
- 3. Regular Meeting / Open Session .....6:30 PM**
- 4. Pledge of Allegiance
- 5. Report Out of Closed Session
- 6. Approval of Minutes of the Special Board Meetings of October 16<sup>th</sup> and 30<sup>th</sup>, and the Regular Board Meeting of October 18<sup>th</sup>, 2007, as shown in the attached supplements.

**NON-ACTION ITEMS ..... (Items 7 – 10)**

Communications received by the Board are available for public review at the District Office at 710 Encinitas Boulevard in Encinitas. Board correspondence is distributed to each Board Member and the Superintendent along with the agenda.

- 7. Student Board Member Reports ..... Advisory Student Board Members
- 8. Board Member Reports..... Trustees of the Board
- 9. Superintendent’s Reports, Briefings and Legislative Updates ..... Peggy Lynch, Ed.D.
- 10. School / Department Update ..... (none scheduled)

**CONSENT AGENDA ITEMS ..... (Items 11 – 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

**11. SUPERINTENDENT**

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS SHOWN IN THE ATTACHED SUPPLEMENT.
- B. APPROVAL OF FIELD TRIP REQUESTS, AS SHOWN IN THE ATTACHED SUPPLEMENT.

## 12. HUMAN RESOURCES

### A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Approval of Certificated Personnel Report, as shown in the attached supplement.
2. Approval of Classified Personnel Report, as shown in the attached supplement.

## 13. EDUCATIONAL SERVICES (NO CONSENT AGENDA ITEMS SUBMITTED)

## 14. PUPIL SERVICES

### A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL/NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Griffiths Center for Children, during the period August 1, 2007 through June 30, 2008.

## 15. BUSINESS

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:

1. Carolyn Perino to provide consulting and facilitating services for the District Strategic Plan and the GATE Program, during the period September 26, 2007 through July 31, 2008, for an amount not to exceed \$8,000.00, to be expended from the General Fund 03-00.
2. Nowell and Associates to provide reclaimed water conversion consulting services, during the period October 10, 2007 through November 30, 2007, for an amount not to exceed \$10,790.00, to be expended from Mello Roos Funds.
3. Carmel Valley Recreation Center for lease of facilities for Carmel Valley Middle School off campus PE classes, during the period September 4, 2007 through December 19, 2007, for an amount not to exceed \$1,287.00, to be expended from the General Fund 03-00.
4. Cathedral Catholic High School for lease of facilities for Torrey Pines High School water polo PE classes, during the period October 15, 2007 through May 30, 2008, for an amount not to exceed \$2,970.00, to be paid for by the Torrey Pines High School Foundation.
5. Leadership Associates to conduct a superintendent search, during the period October 17, 2007 through completion of the search, for an amount not to exceed \$28,950.00, to be expended from the General Fund 03-00.

### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

No amendments to agreements submitted.

- C. AWARD OF CONTRACTS  
No award of contracts submitted.
- D. APPROVAL OF CHANGE ORDERS  
No change orders submitted.
- E. ACCEPTANCE OF CONSTRUCTION PROJECTS  
No construction projects submitted.
- F. APPROVAL OF BUSINESS REPORTS
  - 1. Purchase Orders
  - 2. Instant Money
  - 3. Membership Listing

**ROLL CALL VOTE FOR CONSENT AGENDA..... (Items 11 – 15)**

| <u>Board of Trustees:</u> | <u>Student Advisory Board Members:</u> |
|---------------------------|--|
| ____Joyce Dalessandro     | ____Meredith Adams, La Costa Canyon    |
| ____Linda Friedman        | ____Caylee Falvo, Sunset               |
| ____Barbara Groth         | ____Kelly Kean, Canyon Crest Academy   |
| ____Beth Hergesheimer     | ____Kiran Natarajan, Torrey Pines      |
| ____Deanna Rich           | ____Hilary Ross, San Dieguito Academy  |

**DISCUSSION / ACTION ITEMS..... (Items 16- 19)**

- 16. COMMUNITY FACILITIES DISTRICT NO 95-2 / ANNEXATION NO.13 / ADOPTION OF RESOLUTION OF ANNEXATION (QUAIL POINTE / A 12-LOT SINGLE FAMILY HOME SUBDIVISION / BARRATT AMERICAN – ENCINITAS)
  - A. Public Hearing
  - B. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the attached Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2.
- 17. ADOPTION OF RESOLUTION TO ESTABLISH THE PUPIL TRANSPORTATION EQUIPMENT FUND  
Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the Resolution to Establish the Pupil Transportation Equipment Fund, as shown in the attached supplement.
- 18. APPROVAL OF TENTATIVE AGREEMENT WITH SAN DIEGUITO FACULTY ASSOCIATION  
Approval of the Tentative Agreement with SDFA for a three-year contract for the period of July 1, 2007 through June 30, 2010, as shown in the attached supplement.
- 19. APPROVAL OF PROPOSED SALARY INCREASES FOR NON-REPRESENTED GROUPS AND SUPERINTENDENTS  
Approval of the Proposed Salary Increases for Non-Represented Groups and Superintendents as shown in the attached supplements, (Items 19A and 19B)

**INFORMATION ITEMS.....(Items 20 - 33)**

20. Business Services Update / TP VPAC Update ..... Steve Ma, Associate Superintendent
21. Educational Services Update ..... Rick Schmitt, Associate Superintendent
22. Human Resources Update ..... Terry King, Associate Superintendent
23. 2008 Board Meeting Schedule Review ..... Peggy Lynch, Ed.D., Superintendent
24. Board Policy Revision Proposal, First Read, #1220 & 1220/AR-1, *Community Relations, Citizen Advisory Committees*, as shown in the attached supplements.
25. Board Policy Revision Proposal, First Read, #6200 & 6200/AR-1, *High School Graduation Requirements*, as shown in the attached supplements.
26. Date of Organizational Meeting of Governing Board .....(Item 26)  
Confirmation of Thursday, December 13, 2007 at 6:30 PM, as the date and time for the annual Organizational Meeting, in accordance to Ed Code sections 35143 and 72000(c)(2), as shown in the attached memorandum from the County Office of Education.
27. Proposed Dates for 2008 Board Meetings .....(Item 27)  
Review of proposed dates for 2008 Board Meetings as shown in the attached supplement, in accordance to Ed Code Sections 35143 and 72000(c)(2)
28. Review of CSBA Delegate Assembly Nomination Materials .....(Item 28)  
Review CSBA Delegate Assembly Nomination Procedures for 2008, as shown in the attached supplement.
29. Public Comments  
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)
30. Future Agenda Items
31. Adjournment to Closed Session (if scheduled)

**CLOSED SESSION** (if required)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Consideration and/or deliberation of student discipline matters (1 case)
- D. Conference with legal counsel to discuss current or potential litigation (1 case)
32. Report from Closed Session (if required)
33. Adjournment of Meeting

*The next regularly scheduled Board Meeting will be held on **December 13, 2007, at 6:30 PM** in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

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San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

### BOARD OF TRUSTEES

### SPECIAL BOARD MEETING

### MINUTES

TUESDAY, OCTOBER 16, 2007

A Special Meeting of the Governing Board of the San Dieguito Union High School District took place on Thursday, September 20, 2007, in the district office's small board room, located at 710 Encinitas Blvd, Encinitas, California.

Board Members in Attendance

All Board Members were in attendance at this meeting.

Administrators in Attendance

Terry King, Associate Superintendent, Human Resources  
Becky Banning, Executive Assistant to the Superintendent

**PRELIMINARY FUNCTIONS**

1. CALL TO ORDER

President Deanna Rich called the meeting to order at 1:30 PM on Tuesday, October 16, 2007, to receive public comments. There were no public comments.

**INFORMATION ITEM**

2. SEARCH FIRM PRESENTATIONS

The Board of Trustees met to receive presentations by search firms for the purpose of selecting one to conduct a candidate search for the position of Superintendent of the San Dieguito Union High School District.

**DISCUSSION / ACTION ITEM**

3. DELIBERATION AND SELECTION OF A SEARCH FIRM

After hearing the presentations and conducting a question and answer session with each firm, the Board agreed to contract with Leadership Associates as the search firm hired to conduct the search.

4. ADJOURNMENT OF MEETING – The meeting was adjourned at 4:10 PM.

\_\_\_\_\_  
Joyce Dalessandro, Board Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Peggy Lynch, Ed.D., Superintendent

\_\_\_\_\_  
Date

# San Dieguito

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Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent:**

Peggy Lynch, Ed.D.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
MINUTES OF THE BOARD OF TRUSTEES  
AT A REGULAR MEETING  
THURSDAY, OCTOBER 18, 2007**

**SDUHSD DISTRICT OFFICE**

**BOARD RM 101**

**PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)**

1. Call to Order / Public Comments .....(Agenda Item 1)  
There were no comments from the public presented.
2. **CLOSED SESSION** .....(Agenda Item 2)  
President Deanna Rich called the meeting to order at 6:03 PM on Thursday, October 18, 2007, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:
  - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
  - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8  
Agency Negotiators: Superintendent and Associate Superintendents  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. Consideration and/or deliberation of student discipline matters (1 case)

**REGULAR MEETING / OPEN SESSION**

Members in Attendance

All Board of Trustees members were in attendance.

Student Advisory Members present were Caylee Falvo, Sunset; Kiran Natarajan, Torrey Pines High School; and Hilary Ross, San Dieguito Academy.

Administrators Present

Peggy Lynch, Ed.D., Superintendent  
Terry King, Associate Superintendent, Human Resources  
Steve Ma, Associate Superintendent, Business  
Rick Schmitt, Associate Superintendent, Educational Services  
Steve Levy, Director, Pupil Services  
Marilyn Pugh, Principal, Diegueño Middle School  
Becky Banning, Executive Assistant / Recording Secretary

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
La Costa Canyon HS  
North Coast Alternative HS  
Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

**3. Reconvene / Call to Order ..... (Agenda Item 3)**

The regular meeting of the Board of Trustees was called to order at 6: 38 PM by President Deanna Rich.

**4. Salute to Flag .....(Agenda Item 4)**  
Caylee Falvo led the salute to the flag.

**5. Report Out of Closed Session.....(Agenda Item 5)**  
There was no report out of Closed Session.

**6. Approval of Minutes .....(Agenda Item 6)**  
It was moved by Ms. Friedman, seconded by Ms. Dalessandro, that Minutes of the Regular Board Meeting of October 4, 2007 be approved. ***Motion unanimously carried.***

**NON-ACTION ITEMS ..... (AGENDA ITEMS 7 - 10)**

**7. Student Board Member Reports .....(Agenda Item 7)**  
All students present reported on current events and pending activities at their respective schools.

**8. Board Member Reports .....(Agenda Item 8)**

Ms. Groth presented details about a San Diego County School Board Association (*SDCSBA*) meeting she attended and reminded Board members of a follow-up meeting scheduled for Monday, October 29<sup>th</sup>, sponsored by San Diego County Superintendents' Achievement Gap Task Force, SDCSBA, and the Public Agency Retirement Services (PARS).

Ms. Hergesheimer reported on the recent Special Board Meeting of October 16, 2007, where search firms presented proposals to the Board for consideration as the selected advisory service to conduct a superintendent candidate search. She also attended a Foundation Fundraiser for Torrey Pines High School.

Ms. Friedman attended a forum at La Costa Canyon where a representative from the READI organization (*Recovery Education Alcohol Drug Instruction*) addressed a large group of about 50-60 parents. Ms. Friedman stated that it was well-received and commended district counselor, Mr. Joe Olesky, for his role in the forum. She also encouraged Mr. Olesky (who was present at this meeting) to make this an annual event. Ms. Friedman also attended a NCWJPA meeting earlier this month; attended an Achievement Gap Task Force press conference at the County Office of Education; a CSBA training; and the Torrey Pines Foundation fundraiser.

Ms. Dalessandro attended a public event in Solana Beach at Loma Santa Fe where City Mayor Heebner and State Governor Schwarzenegger announced that improvements to the local stretch of Interstate 5 are underway. She stated that the event was well attended and there was every kind of media coverage represented.

Ms. Rich also attended the Achievement Gap Task Force press conference, the Torrey Pines Foundation fundraiser and the parent forum at La Costa Canyon.

**9. Superintendent's Reports, Briefings and Legislative Updates .....(Agenda Item 9)**

Dr. Lynch gave an update about the pending arrangements for graduation ceremonies for both academies; addressed information received by Mr. Steve Ma regarding application procedures and deadlines for requesting federal earmark funds for the SDA visual and performing arts project. A meeting is recommended with Congressman Brian Bilbray, that would include Mr. Ma, Dr. Lynch and several Board members; announced that La Costa Canyon High School has received a letter from the California Department of Education notifying them that they have qualified as a blue ribbon candidate this year; reminded the Board of a pending Regional LAN Committee meeting; reported that the TIP charter will probably not come to the district and provided a memorandum with more details.



Dr. Lynch also gave calendar updates on pending events and reminded the Board of upcoming activities.

10. Department / School Updates (2).....(Agenda Item 10)

A. Diegueño Middle School Update ..... Marilyn Pugh, Principal

Ms. Pugh gave an update on the recent events happening at Diegueño Middle School. She addressed topics of Academic Excellence and gave examples of programs such as “Academic Center for Excellence” (ACE), a lunchtime program that offers academic assistance to students. Ms. Pugh also addressed Student Connection efforts at the school stating that programs such as Encuentros and Adelante Mujer, programs aimed at encouraging continued education and good career choices among Latino students and their parents, have proven to be highly successful. Reflections, a program where students demonstrate creativity in art, music, writing, and photography, and Power in Pairs, a peer tutoring group that meets twice a week, have also been successful. Ms. Pugh spoke about the school’s focus on character and staff development and showed a sample of a “Character Counts” statement t-shirt, which she proudly wore. She also updated the Board on the continued progress of Integrated Technology and Communication efforts at their site.

D. READI Program Update ..... Joe Olesky / Tiffany Findell, District Counselors

Pupil Services Director Mr. Steve Levy introduced Joe Olesky and Tiffany Findell, who oversee the READI program, a program that assists students struggling with substance abuse. They gave a detailed overview of the program and spoke about its successes as well as its challenges. They presented statistics dealing with how many students are currently in their program and spoke about how the program also gets the parents involved and educated, including providing all materials, both in English and Spanish, running peer recovery support groups for both, students and their families, providing a free sample drug test kit per family, followed by more at low cost, and monitoring strict ongoing programs. Upon concluding, Ms. Friedman asked that the Board come together to find a way to provide financial assistance for families of lower socioeconomic status with the cost of drug testing kits.

**CONSENT AGENDA ITEMS ..... (AGENDA ITEMS 11 – 15)**

It was moved by Ms. Dalessandro, seconded by Ms. Friedman, that all Consent Agenda Items listed below be approved as written. ***Motion unanimously carried.***

**11. SUPERINTENDENT**

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS PRESENTED.
- B. APPROVAL OF FIELD TRIP REQUESTS, AS PRESENTED.

**12. HUMAN RESOURCES**

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

- 1. Approval of Certificated Personnel Report, as reported.
- 2. Approval of Classified Personnel Report, as reported.

**13. EDUCATIONAL SERVICES (NO ITEMS SUBMITTED)**

#### 14. PUPIL SERVICES

##### A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

No contracts submitted for approval.

##### B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma or Peggy Lynch to execute the agreements:

1. Melissa L. Haider, MPT, to provide physical therapy evaluations, consultation, and direct therapy for special education students, during the period October 1, 2007 through June 30, 2008, at the rate of \$110.00 per hour, to be expended from the General Fund/Restricted 06-00.
2. Sharon A. Criger, RPT, to provide physical therapy evaluations, consultation, and direct treatment for special education students, during the period October 1, 2007 through June 30, 2008, at the rate of \$85.00 per hour, to be expended from the General Fund/Restricted 06-00.
3. Boys & Girls Clubs of San Dieguito for lease of facilities for adaptive PE swim classes, during the period September 10, 2007 through June 30, 2008, at the rate of \$20.00 per lane, to be expended from the General Fund/Restricted 06-00.
4. Carmel Valley Community Swimming Pool for lease of facilities for adaptive PE classes, during the period September 4, 2007 through June 30, 2008, at the rate of \$44.00 per hour for exclusive use and \$41.75 per hour for shared use, to be expended from the General Fund/Restricted 06-00.

#### 15. BUSINESS

##### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:

1. Roesling Nakamura Terada Architects, Inc. to provide a Master Plan update for San Dieguito Academy, during the period October 1, 2007 through June 30, 2008, for a total amount not to exceed \$6,960.00, to be expended from Mello Roos Funds.
2. San Diego Community College District to receive consulting services from San Dieguito Union High School District regarding two District engineering programs' enrollment for women and minority students, during the period October 1, 2007 through May 31, 2008, for total compensation of \$21,000.00, to be paid to the General Fund/Restricted 06-00.
3. Miller Brown & Dannis, a professional corporation, to provide general legal services as requested, during the period October 1, 2007 through June 30, 2008, not to exceed \$15,000, to be expended from the General Fund 03-00.
4. Cathedral Catholic High School for lease of facilities for the Canyon Crest Academy Men's Water polo practice, during the period August 14, 2007 through November 17, 2007, for an amount not to exceed \$8,694.00, to be paid for by the Canyon Crest Academy Foundation.

##### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS (NO AMENDMENTS TO RATIFY)

##### C. AWARD OF CONTRACTS ( NO CONTRACTS SUBMITTED TO AWARD).

##### D. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 2 – Site Improvements at San Dieguito Adult School project B2007-11, contract entered into with Healey Construction, increasing the contract time by 119 calendar days.
2. Change Order No. 1 – Torrey Pines High School Team Room Modular Building B2007-12, contract entered into with Modular Structures International, Inc., increasing the contract amount by \$2,434.00, to be expended from the Capital Facilities Fund 25-19 and Torrey Pines High School Foundation.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Site Improvements at San Dieguito Adult School project B2007-11, contract entered into with Healey Construction.

F. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

**DISCUSSION / ACTION ITEMS.....(AGENDA ITEMS 16 - 17)**

16. ADOPTION OF RESOLUTION IN SUPPORT OF DRUG AWARENESS MONTH AND RED RIBBON WEEK

Resolution in support of Red Ribbon Week and October 2007 as Drug Awareness Month, which will encourage all students to make a visible statement of their commitment to a healthy, drug-free community in which to raise a generation of healthy, drug-free youth.

It was moved by Ms. Friedman, seconded by Ms. Dalessandro, to Adopt Resolution in Support of Drug Awareness Month and Red Ribbon Week. ***Motion unanimously carried.***

17. APPROVAL OF AGREEMENT / DISPOSITION OF ASSETS / FINAL DISSOLUTION OF THE SAN DIEGUITO TRANSPORTATION COOPERATIVE JOINT POWERS AUTHORITY

It was moved by Ms. Hergesheimer, seconded by Ms. Groth, to adopt the attached Agreement for Disposition of Assets for Final Dissolution of the San Dieguito Transportation Cooperative Joint Powers Authority. ***Motion unanimously carried.***

**INFORMATION ITEMS.....(AGENDA ITEMS 18 - 25)**

18. Business Services Update ..... Steve Ma, Associate Superintendent

Mr. Ma gave an update on Career Technical Education (CTE) First Funding Cycle and presented the Board with a document outlining the impact of Proposition 1D Bond among several high schools within the state (Region 9).

19. Educational Services Update ..... Rick Schmitt, Associate Superintendent

Mr. Schmitt addressed High School Selection plans for 2008 and highlighted information regarding lottery and selection dates and deadlines as well as changes and improvements made to the selection process. He also updated the Board on collaboration efforts between

our district and elementary feeder schools, targeting curriculum-related matters, primarily in Math, (Honors Algebra and Honors Math) for 5<sup>th</sup> and 6<sup>th</sup> graders.

- 20. Uniform Complaint Quarterly Report ..... Rick Schmitt, Associate Superintendent  
Mr. Schmitt presented the Board of Trustees with a quarterly report on Uniform Complaints, as required by the San Diego County Office of Education.
- 21. Human Resources Update ..... Terry King, Associate Superintendent  
Ms. King informed the Board of pending temp-to-prob changes among teachers, to be presented at the next Board meeting. She also gave the Board a brief update on the progress of District / SDFEA negotiations.
- 22. Public Comments ..... (Agenda Item 22)  
There were no public comments presented at this meeting.
- 23. Future Agenda Items ..... (Agenda Item 23)  
The Board confirmed October 30<sup>th</sup>, 2007, as the date for a pending Open Special Board Meeting with Leadership Associates.
- 24. Adjournment to Closed Session ..... (Agenda Item 24)  
There were no further items to discuss in Closed Session.
- 25. Report out of Closed Session ..... (Agenda Item 25)  
There was no report out of Closed Session.
- 26. Adjournment of Meeting ..... (Agenda Item 26)  
There being no further business, the meeting was adjourned at 8:02 PM.

\_\_\_\_\_  
Joyce Dalessandro, Clerk

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

\_\_\_\_\_  
Peggy Lynch, Ed.D., Superintendent / Secretary

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

# San Dieguito

Union High School District

710 Encinitas Blvd.  
Encinitas, CA 92024-3357  
(760) 753-6491  
www.sduhsd.net

**Board of Trustees:**

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent:**

Peggy Lynch, Ed.D.  
(760) 943-3501 FAX

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
La Costa Canyon HS  
North Coast Alternative HS  
Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

### BOARD OF TRUSTEES SPECIAL BOARD MEETING

#### MINUTES

TUESDAY, OCTOBER 30, 2007

A Special Meeting of the Governing Board of the San Dieguito Union High School District took place on Thursday, October 30, 2007, at 3:00 PM in the district office's small board room, located at 710 Encinitas Blvd, Encinitas, California.

Board Members / District Personnel in Attendance

All Board Members were in attendance at this meeting.  
Becky Banning, Executive Assistant / Recording Secretary

**PRELIMINARY FUNCTIONS**

1. CALL TO ORDER

President Deanna Rich called the meeting to order at 3:01 PM on Tuesday, October 30, 2007, to receive public comments. There were no public comments.

**DISCUSSION / INFORMATION ITEM**

2. LEADERSHIP ASSOCIATES / BOARD OF TRUSTEES

The Board of Trustees met with Leadership Associates for purposes of establishing timelines and protocol regarding advertisement, application, interview, selection, and employment processes for the position of District Superintendent.

**CLOSED SESSION**

3. CLOSED SESSION

The Board adjourned to Closed Session to consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

4. REPORT OUT OF CLOSED SESSION / ADJOURNMENT OF MEETING

There being no report out of Closed Session, the meeting was adjourned at 4:10 PM.

\_\_\_\_\_  
Joyce Dalessandro, Board Clerk

\_\_\_\_\_  
Date

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 19, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED AND SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

.....

### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

### RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

### FUNDING SOURCE:

Not applicable

PL/bb

**DONATIONS REPORT  
SDUHSD BOARD MEETING  
November 8, 2007**

ITEM 11A

| Donation  | Purpose  | Donor                           | Donated To: (Teacher, Dept, Site) |             |
|---|--|---------------------------------|-----------------------------------|-------------|
|   |  | Name / Foundation               | Department                        | School Site |
| \$750.00  | Purchase 6 HP LaserJet 1018 printers   | OCMS Parent Foundation          | Science                           | OCMS        |
| \$1,000.00 (2 checks for \$500 each)                | Purchase supplies for experiments  | OCMS Parent Foundation          | Science                           | OCMS        |
| \$1,612.30  | Purchase Photoshop licenses & 1 Photoshop media                              | OCMS Parent Foundation          | Computer Class                    | OCMS        |
| \$65.00   | Science materials  | Steven & Ellen Osinski          | Science                           | EWMS        |
| \$25.00   | Science materials  | Martin Staubus/Elaine Dodge     | Science                           | EWMS        |
| \$1,000.00  | General Use  | Keane Studios                   | General                           | SDA         |
| \$2,500.00  | Purchase of instructional materials for use in the TPHS Library Media Center | Friends of the Library          | Library/Media Center              | TPHS        |
| \$11.28   | Miscellaneous expenses   | Albertsons                      | Miscellaneous                     | EWMS        |
| \$82.49   | Miscellaneous expenses   | Target-Take Charge of Education | Miscellaneous                     | EWMS        |
| 6 Nikon Coolpix L12, 9 1.0 GB memory cards          | Yearbook class   | Glenn & Lynne Carlson           | Yearbook                          | EWMS        |
| Student Bell Kit                                    | Band   | Bryan & Di Holker               | Band                              | EWMS        |
| \$50.00 Home Depot Gift Card                        | Music Department   | Charles & Mariann Thurston      | Music Department                  | EWMS        |
| \$900 (gift certificates for teachers and students) | Teacher & Student Use  | St. Tropez Bistro               | Miscellaneous                     | EWMS        |
|   |  |                                 |                                   |             |

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 19, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED AND  
SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
FIELD TRIPS

.....

### EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following report.

### RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following report.

### FUNDING SOURCE:

As listed on attached report.

PL/bb



**FIELD TRIP REPORT  
SDUHSD BOARD MEETING  
November 8, 2007**

ITEM 11B

| Date(s) of Field Trip | Site | Sponsor, Last Name | First Name | Team / Club             | Total # Students | Total # Chaperones | Purpose / Conference Name                     | City         | State | Loss of Class Time | * \$ Cost |
|-----------------------|------|--------------------|------------|-------------------------|------------------|--------------------|---|--------------|-------|--------------------|-----------|
| 03/28/08-03/30/08     | CVMS | Yaeger             | Julie      | CVMS Symphonic Band     | 46               | 4                  | Perform at a Heritage Festival in Anaheim     | Los Angeles  | CA    | 1 day              | N/A       |
| 11/12/07              | TPHS | Olive              | John       | Varsity Girls Golf Team | 8                | 1                  | Southern CA Regional Girls' Golf Championship | Murrietta    | CA    | 1 day              | N/A       |
| 11/13 07 - 11/15/07   | TPHS | Olive              | John       | Varsity Girls Golf Team | 8                | 1                  | CIF State Girls' Golf Championship            | Monterey     | CA    | 3 days             | N/A       |
| 11/08/07-11/11/07     | SDA  | Leach              | Jennifer   | Yearbook                | 8                | 2                  | NSPA/JEA Journalism Conf.                     | Philadelphia | PA    | 2 days             | N/A       |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |
|                       |      |                    |            |                         |                  |                    |   |              |       |                    |           |

\* Dollar amounts are listed only when district/site funds are being spent. Other activities are paid for by student fees or ASB funds.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 19, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED BY:** Terry King  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

-----

### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

#### Certificated

Employment  
Status Change  
Resignation

#### Classified

Employment  
Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve the attached Certificated and Classified Personnel Actions.

#### FUNDING SOURCE:

General Fund

ITEM 12 / CERTIFICATED

**PERSONNEL LIST**

**CERTIFICATED PERSONNEL**

**Employment**

1. **Kelly Patton**, 40% Temporary School Psychologist for the remainder of the 2007-08 school year, effective 10/17/07 through 6/12/08.

**Change in Status**

The following certificated employees' status changed from Prob. 2 to **Tenured** in the 2007-08 school year, effective 8/20/07:

|                         |                   |                 |
|-------------------------|-------------------|-----------------|
| Charles Adams           | Susan Lesan       | Julie Rais      |
| Katherine Allard        | Melinda Lewis     | Gino Scalo      |
| Joseph Arnold           | Laura Martin      | Sarah Schirripa |
| Joyce Christensen       | Tita Martin       | Kelly Shafer    |
| Allyson Dexter          | Michael Marvil    | Diana Spragg    |
| Jason Dickinson         | Gina Marzo        | Heather Spross  |
| Charlene Falcis-Stevens | John "Oly" Norris | Jamie Swope     |
| Christopher Greenslate  | Elise Ochendusko  | Mark VanOver    |
| Nicole Haller           | Joseph Olesky     | Shauna Walton   |
| Sandra Hayes            | Lindsey Olson     | Amy Willcox     |
| Kerri Leonard           | Staci Ortiz-Davis | Jeremy Wuertz   |

The following certificated employees' status changed from Prob. 1 to **Prob. 2** in the 2007-08 school year, effective 8/20/07:

|              |                 |                  |
|--------------|-----------------|------------------|
| Kim Bullock  | Charles Hayden  | Michael Schwartz |
| Justin Conn  | Marisa Medina   | Timothy Stiven   |
| Brennan Dean | Andrew Saltsman | Paul Washburn    |
| Kasey Galik  |                 |                  |

Request approval to change the status from "Temporary" to **Probationary** in the 2007-08 school year, effective 8/20/07 for the following certificated employees:

**From Temporary to 2<sup>nd</sup> Year Probationary**

|                       |                    |                    |
|-----------------------|--------------------|--------------------|
| Ashley Bahner         | Lisa Hendricks     | Julie Rogers       |
| Patricia Brown        | Amy Johnson        | Bradley Spilkin    |
| Thea Chadwick         | Emily Lawrence     | Rosanne Valenzuela |
| Peter "Martin" Chaker | Mirandah McNeill   | Megan Whittemore   |
| Christopher Drake     | William Miller     | Jayne Williams     |
| Rachel Edwards        | Jason Moldovan     | Carolyn Wong       |
| Deborah Elliott       | ThienAn Nguyen     | Kristin Yoshimoto  |
| Elizabeth Engelberg   | Shannon O'Loughlin |                    |

ITEM 12 / CERTIFICATED

**From Temporary to 1<sup>st</sup> Year Probationary**

Cassiopeia Barlow  
Brinn Belyea  
Debra Byars  
Robert Caughey  
Lisa Curry  
Vicki DeJesus

Matthew Evans  
Tiffany Findell  
Holly Fogliatti  
Elizabeth Frieden  
Samantha Greenstein  
Michelle McNeff

Whitney Myers  
Rachel Page  
Elizabeth Reukema  
Timothy Roty  
Melissa Sage

**Resignation**

1. **Denise Levine**, Executive Director of Pupil Services, resignation for retirement purposes, effective 2/01/08.

dr  
**11/08/07**  
certbdagenda

## PERSONNEL LIST

### CLASSIFIED PERSONNEL

#### Employment

1. **Brown, Stacey**, Instructional Assistant SpEd SH, effective 10/17/08
2. **Burton, Marina**, Instructional Assistant SpEd SH, effective 10/17/07
3. **Fortin, Yvonne**, Secretary, effective 10/15/07
4. **Hinck, Sarah**, Instructional Assistant, SpEd, effective 10/19/07
5. **Lisle, Grace**, Secretary, effective 10/8/07

#### Change in Assignment

1. **Bersamin, Venice**, from Maintenance Worker II to Plumber Irrigation Specialist, effective 11/14/07 – 11/27/07
2. **Hernandez, Thomas**, from Maintenance Worker II to Plumber Irrigation Specialist, effective 10/31/07 – 11/13/07
3. **Macias, Sandra**, from 48.75% Instructional Assistant SpEd to 75% Health Technician, effective 10/15/07
4. **Miller, Dennis**, from Maintenance Worker II to Plumber Irrigation Specialist, effective 10/17/07 – 10/30/07

#### Resignation

1. **Tolleson, Gail**, Library Media Technician resignation for the purpose of retirement effective 1/20/08.

## San Dieguito Union High School District

### INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 31, 2007

BOARD MEETING DATE: November 8, 2007

PREPARED BY: Denise W. Levine, Executive Director  
Pupil Services

SUBMITTED BY: Peggy Lynch, Ed.D.,  
Superintendent

SUBJECT: Approval/Ratification of Agreement(s) for  
Nonpublic School/Nonpublic Agency Services

-----

#### **EXECUTIVE SUMMARY**

The district administration has recommended that designated special education students attend nonpublic schools and/or receive nonpublic agency services for the 2007-08 school year as listed on the attached report.

#### **RECOMMENDATION**

The district administration recommends that the Board approve the attached list of agreements for nonpublic school/nonpublic agency services and authorize Eric Dill to sign the agreements and forward the appropriate documents to the County Superintendent to reflect the placement of students in nonpublic school/nonpublic agencies.

#### **FUNDING SOURCE**

General Fund 06-00/Special Education Budget \$22,482.46 estimated

PL/ddb  
Attachment

ITEM 14

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**NONPUBLIC SCHOOLS/AGENCIES 2007-2008**

**Date: November 8, 2007**

| Contract Effective Dates | NonPublic School NonPublic Agency (NPS/NPA) | Description of Services           | Number of Students (Estimate) | Tuition and/or Fee                     |
|--------------------------|---|-----------------------------------|-------------------------------|--|
| 8-1-07<br>To<br>6-30-08  | Griffith Centers for Children               | Inclusive Basic Education Program | 1                             | \$123.53/diem<br>Estimate: \$22,482.46 |
|                          |   |                                   |                               |  |
|                          |   |                                   |                               |  |
|                          |   |                                   |                               |  |
|                          |   |                                   |                               |  |
|                          |   |                                   |                               |  |
|                          |   |                                   |                               |  |
|                          |   |                                   |                               |  |
|                          |   |                                   |                               |  |
|                          |   |                                   |                               |  |
|                          |   |                                   |                               |  |
|                          |   |                                   |                               |  |
|                          |   |                                   | <b>TOTAL</b>                  | <b>\$22,482.46</b>                     |

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** November 1, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED BY:** Eric R. Dill, Executive Director, Business Services  
Steve Ma, Associate Superintendent/Business

**SUBMITTED BY:** Peggy Lynch, Ed.D.,  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

-----

### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes five contracts totaling \$51,997.00, or as noted on the attachment.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list.



ITEM 15A

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**BUSINESS - PROFESSIONAL SERVICES REPORT**

**Date: 11-08-07**

| <u>Contract Effective Dates</u>      | <u>Consultant/ Vendor</u>       | <u>Description of Services</u>  | <u>School/ Department Budget</u> | <u>Fee Not to Exceed</u> |
|--------------------------------------|---------------------------------|---|----------------------------------|--------------------------|
| 09/26/07 – 07/31/08                  | Carolyn Perino                  | Provide consulting and facilitating services for the District Strategic Plan and the GATE Program | General Fund 03-00               | \$8,000.00               |
| 10/10/07 – 11/30/07                  | Nowell and Associates           | Provide reclaimed water conversion consulting services  | Mello Roos Funds                 | \$10,790.00              |
| 09/04/07 – 12/19/07                  | Carmel Valley Recreation Center | Lease of facilities for Carmel Valley Middle School off campus PE classes                         | General Fund 03-00               | \$1,287.00               |
| 10/15/07 – 05/30/08                  | Cathedral Catholic High School  | Lease of facilities for Torrey Pines High School waterpolo PE classes                             | TPHS Foundation                  | \$2,970.00               |
| 10/17/07 – upon completion of search | Leadership Associates           | Conduct a superintendent search   | General Fund 03-00               | \$28,950.00              |
|                                      |                                 |   |                                  |                          |
|                                      |                                 |   |                                  |                          |
|                                      |                                 |   |                                  |                          |
|                                      |                                 |   |                                  |                          |
|                                      |                                 |   |                                  |                          |
|                                      |                                 |   |                                  |                          |
|                                      |                                 |   |                                  |                          |
|                                      |                                 |   |                                  |                          |

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 30, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED BY:** Stephen G. Ma  
Associate Superintendent, Business

**SUBMITTED BY:** Peggy Lynch, Ed.D., Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

-----

### EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing

### RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, and c) Membership Listing.

### FUNDING SOURCE:

Not applicable

jr  
Attachments

SAN DIEGUITO UNION HIGH  
FROM 10/09/07 THRU 10/29/07

ITEM 15F

| PO NBR | DATE     | FUND  | VENDOR               | LOC | DESCRIPTION          | AMOUNT      |
|--------|----------|-------|----------------------|-----|----------------------|-------------|
| 281596 | 10/09/07 | 03    | ALPHA GRAPHICS       | 013 | PRINTING             | \$228.11    |
| 281597 | 10/09/07 | 25-18 | FREDRICKS ELECTRIC I | 035 | NEW CONSTRUCTION     | \$17,535.00 |
| 281598 | 10/09/07 | 25-19 | FREDRICKS ELECTRIC I | 035 | IMPROVEMENT          | \$4,496.00  |
| 281599 | 10/09/07 | 03    | AT HOME CENTER, INC  | 003 | OFFICE SUPPLIES      | \$284.42    |
| 281600 | 10/09/07 | 03    | FREDRICKS ELECTRIC I | 035 | MATERIALS AND SUPPLI | \$1,533.00  |
| 281601 | 10/09/07 | 03    | ROYAL BUSINESS GROUP | 008 | MATERIALS AND SUPPLI | \$32.33     |
| 281602 | 10/09/07 | 03    | ROYAL BUSINESS GROUP | 008 | MATERIALS AND SUPPLI | \$43.10     |
| 281603 | 10/09/07 | 11    | DAN LEVINE PRODUCTIO | 009 | OTHER SERV.& OPER.EX | \$67.54     |
| 281604 | 10/09/07 | 06    | C D W G.COM          | 005 | MATERIALS AND SUPPLI | \$479.53    |
| 281605 | 10/09/07 | 06    | PRESTWICK HOUSE, INC | 005 | MATERIALS AND SUPPLI | \$778.00    |
| 281607 | 10/10/07 | 06    | MUSEUM OF TOLERANCE  | 004 | FEES - ADMISSIONS, T | \$1,090.00  |
| 281608 | 10/10/07 | 03    | BARNES & NOBLE BOOKS | 006 | BOOKS OTHER THAN TEX | \$16.36     |
| 281609 | 10/10/07 | 06    | STAPLES STORES       | 005 | MATERIALS AND SUPPLI | \$290.91    |
| 281610 | 10/10/07 | 03    | FREDRICKS ELECTRIC I | 035 | MATERIALS AND SUPPLI | \$645.75    |
| 281611 | 10/10/07 | 06    | FREDRICKS ELECTRIC I | 035 | MATERIALS AND SUPPLI | \$905.06    |
| 281612 | 10/10/07 | 03    | FREDRICKS ELECTRIC I | 035 | MATERIALS AND SUPPLI | \$2,365.44  |
| 281613 | 10/10/07 | 03    | OFFICE DEPOT         | 005 | MATERIALS AND SUPPLI | \$61.03     |
| 281614 | 10/10/07 | 03    | OFFICE DEPOT         | 022 | OFFICE SUPPLIES      | \$162.24    |
| 281615 | 10/10/07 | 03    | CORPORATE EXPRESS    | 022 | OFFICE SUPPLIES      | \$65.87     |
| 281616 | 10/10/07 | 06    | BIO RAD LIFE SCIENCE | 005 | MATERIALS AND SUPPLI | \$450.30    |
| 281617 | 10/10/07 | 06    | ONE STOP TONER AND I | 010 | MATERIALS AND SUPPLI | \$215.48    |
| 281618 | 10/10/07 | 06    | CYBERGUYS (E-FILLIAT | 005 | MATERIALS AND SUPPLI | \$58.40     |
| 281619 | 10/10/07 | 06    | FREDRICKS ELECTRIC I | 035 | MATERIALS AND SUPPLI | \$1,012.12  |
| 281620 | 10/10/07 | 06    | OWEN, JEFFREY S. DR. | 030 | PROF/CONSULT./OPER E | \$10,000.00 |
| 281621 | 10/10/07 | 06    | WEST SHIELD ADOLESC  | 030 | PROF/CONSULT./OPER E | \$10,000.00 |
| 281622 | 10/10/07 | 06    | CENTRAL VISUAL INFOR | 010 | COMPUTR SOFTWARE SUP | \$795.00    |
| 281623 | 10/10/07 | 03    | A S C D              | 004 | DUES AND MEMBERSHIPS | \$89.00     |
| 281625 | 10/10/07 | 06    | STUDY ISLAND         | 004 | LIC/SOFTWARE         | \$1,000.00  |
| 281626 | 10/10/07 | 03    | CLMS REGION U PARTNE | 004 | DUES AND MEMBERSHIPS | \$500.00    |
| 281627 | 10/10/07 | 06    | CAMCOR, INC.         | 005 | NON CAPITALIZED EQUI | \$5,278.36  |
| 281628 | 10/10/07 | 03    | PEARSON & AGS ASSESS | 013 | MATERIALS AND SUPPLI | \$283.49    |
| 281629 | 10/10/07 | 03    | WESTERN PSYCHOLOGICA | 013 | MATERIALS AND SUPPLI | \$680.60    |
| 281630 | 10/10/07 | 06    | PEARSON & AGS ASSESS | 003 | MATERIALS AND SUPPLI | \$381.51    |
| 281631 | 10/10/07 | 06    | SANTILLANA PUBLISHIN | 012 | MATERIALS AND SUPPLI | \$2,691.03  |
| 281632 | 10/10/07 | 06    | SANTILLANA PUBLISHIN | 003 | MATERIALS AND SUPPLI | \$2,691.03  |
| 281633 | 10/10/07 | 06    | BEST PRICED PRODUCTS | 003 | MATERIALS AND SUPPLI | \$372.18    |
| 281634 | 10/10/07 | 06    | MOSS, AMY            | 030 | PROF/CONSULT./OPER E | \$4,000.00  |
| 281635 | 10/10/07 | 06    | HARCOURT ASSESSMENT  | 003 | MATERIALS AND SUPPLI | \$186.04    |
| 281636 | 10/10/07 | 06    | LINGUISYSTEMS INC    | 014 | MATERIALS AND SUPPLI | \$143.15    |
| 281637 | 10/11/07 | 03    | THOMSON WEST         | 024 | MATERIALS AND SUPPLI | \$57.11     |
| 281638 | 10/11/07 | 06    | SAN DIEGUITO UHSD CA | 024 | MATERIALS AND SUPPLI | \$800.00    |
| 281639 | 10/11/07 | 03    | OFFICE DEPOT         | 024 | MATERIALS AND SUPPLI | \$19.27     |
| 281640 | 10/11/07 | 25-19 | FREDRICKS ELECTRIC I | 035 | IMPROVEMENT          | \$630.00    |
| 281641 | 10/11/07 | 06    | NEW READERS PRESS    | 010 | MATERIALS AND SUPPLI | \$528.93    |
| 281642 | 10/11/07 | 25-19 | FREDRICKS ELECTRIC I | 035 | IMPROVEMENT          | \$408.42    |
| 281643 | 10/11/07 | 11    | KNITTING BY THE BEAC | 009 | MATERIALS AND SUPPLI | \$140.00    |
| 281644 | 10/11/07 | 03    | FREDRICKS ELECTRIC I | 035 | MATERIALS AND SUPPLI | \$784.83    |
| 281645 | 10/11/07 | 06    | CONTINENTAL MATHEMAT | 004 | FEES - ADMISSIONS, T | \$155.00    |
| 281646 | 10/11/07 | 03    | HOME DEPOT           | 004 | MATERIALS AND SUPPLI | \$271.40    |
| 281647 | 10/11/07 | 03    | DEMCO INC            | 004 | MATERIALS AND SUPPLI | \$259.72    |
| 281648 | 10/11/07 | 03    | XEROX CORPORATION    | 006 | DUPLICATING SUPPLIES | \$211.19    |
| 281649 | 10/11/07 | 03    | LEUCADIA PIZZERIA    | 025 | MATERIALS AND SUPPLI | \$140.00    |
| 281650 | 10/11/07 | 03    | WAXIE SANITARY SUPPL | 008 | MATERIALS AND SUPPLI | \$500.00    |
| 281651 | 10/11/07 | 25-19 | FREDRICKS ELECTRIC I | 035 | IMPROVEMENT          | \$525.00    |
| 281652 | 10/11/07 | 25-19 | FREDRICKS ELECTRIC I | 035 | IMPROVEMENT          | \$408.42    |

SAN DIEGUITO UNION HIGH  
FROM 10/09/07 THRU 10/29/07

ITEM 15F  
AMOUNT

| PO NBR | DATE     | FUND  | VENDOR               | LOC | DESCRIPTION          | AMOUNT      |
|--------|----------|-------|----------------------|-----|----------------------|-------------|
| 281653 | 10/11/07 | 25-19 | FREDRICKS ELECTRIC I | 035 | IMPROVEMENT          | \$903.00    |
| 281654 | 10/11/07 | 03    | ALPHA GRAPHICS       | 010 | PRINTING             | \$408.87    |
| 281655 | 10/11/07 | 25-19 | CONSULTING & INSPECT | 025 | IMPROVEMENT          | \$4,756.00  |
| 281657 | 10/11/07 | 06    | ALEKS CORPORATION    | 013 | LIC/SOFTWARE         | \$137.50    |
| 281658 | 10/11/07 | 03    | CORPORATE EXPRESS    | 006 | MATERIALS AND SUPPLI | \$3,000.00  |
| 281659 | 10/11/07 | 03    | CORPORATE EXPRESS    | 007 | MATERIALS AND SUPPLI | \$2,000.00  |
| 281660 | 10/11/07 | 03    | CORPORATE EXPRESS    | 021 | OFFICE SUPPLIES      | \$350.00    |
| 281661 | 10/11/07 | 25-19 | TROXELL COMMUNICATIO | 006 | MATERIALS AND SUPPLI | \$526.77    |
| 281662 | 10/11/07 | 06    | OFFICE DEPOT         | 005 | MATERIALS AND SUPPLI | \$80.81     |
| 281663 | 10/11/07 | 06    | SUPPLY MASTER INC    | 005 | MATERIALS AND SUPPLI | \$53.34     |
| 281664 | 10/11/07 | 06    | B AND H PHOTO-VIDEO- | 033 | NON CAPITALIZED EQUI | \$330.98    |
| 281665 | 10/11/07 | 06    | AMAZON.COM           | 033 | NON CAPITALIZED EQUI | \$516.68    |
| 281666 | 10/11/07 | 06    | B AND H PHOTO-VIDEO- | 005 | NON CAPITALIZED EQUI | \$570.00    |
| 281667 | 10/11/07 | 06    | ALEKS CORPORATION    | 010 | LIC/SOFTWARE         | \$800.00    |
| 281668 | 10/11/07 | 06    | SAFETY KLEEN CORP    | 013 | NON CAPITALIZED EQUI | \$3,561.89  |
| 281669 | 10/11/07 | 03/06 | SAFETY KLEEN CORP    | 013 | OTHER SERV.& OPER.EX | \$730.00    |
| 281671 | 10/11/07 | 06    | SALAS MACHINE TOOL C | 033 | REPAIRS BY VENDORS   | \$500.00    |
| 281673 | 10/11/07 | 06    | COSTCO CARLSBAD      | 005 | MATERIALS AND SUPPLI | \$268.63    |
| 281674 | 10/11/07 | 06    | MODERN SCHOOL SUPPLI | 005 | MATERIALS AND SUPPLI | \$620.56    |
| 281675 | 10/11/07 | 06    | KLEIN EDUCATIONAL    | 033 | FEES - ADMISSIONS, T | \$495.00    |
| 281676 | 10/11/07 | 11    | CORPORATE EXPRESS    | 009 | MATERIALS AND SUPPLI | \$1,000.00  |
| 281677 | 10/11/07 | 11    | CORPORATE EXPRESS    | 009 | MATERIALS AND SUPPLI | \$150.00    |
| 281678 | 10/11/07 | 11    | CORPORATE EXPRESS    | 009 | MATERIALS AND SUPPLI | \$150.00    |
| 281679 | 10/11/07 | 03    | CORPORATE EXPRESS    | 010 | MATERIALS AND SUPPLI | \$145.46    |
| 281681 | 10/11/07 | 06    | GUERRAZZI, THOMAS    | 030 | OTHER SERV.& OPER.EX | \$2,500.00  |
| 281682 | 10/11/07 | 03    | FREE FORM CLAY & SUP | 014 | MATERIALS AND SUPPLI | \$396.53    |
| 281683 | 10/11/07 | 03    | M J'S DELI & CAFE    | 026 | MATERIALS AND SUPPLI | \$242.00    |
| 281684 | 10/11/07 | 03    | OFFICE DEPOT         | 014 | MATERIALS AND SUPPLI | \$155.13    |
| 281685 | 10/12/07 | 06    | WORLD BOOK INC.      | 005 | MATERIALS AND SUPPLI | \$1,395.00  |
| 281686 | 10/12/07 | 03    | OFFICE DEPOT         | 014 | MATERIALS AND SUPPLI | \$51.71     |
| 281687 | 10/12/07 | 03    | READER, SAN DIEGO    | 026 | ADVERTISING          | \$173.12    |
| 281688 | 10/12/07 | 06    | LEDBETTER, JILL      | 030 | OTHER SERV.& OPER.EX | \$1,000.00  |
| 281689 | 10/12/07 | 06    | CAMPBELL, JACK       | 030 | OTHER SERV.& OPER.EX | \$2,600.00  |
| 281690 | 10/12/07 | 06    | MAXIM HEALTHCARE SER | 030 | OTHER CONTR-N.P.A.   | \$49,140.00 |
| 281691 | 10/12/07 | 03    | HOME DEPOT           | 012 | MATERIALS AND SUPPLI | \$2,000.00  |
| 281692 | 10/12/07 | 06    | DYNAVOX SYSTEMS, INC | 030 | REPAIRS BY VENDORS   | \$431.00    |
| 281693 | 10/15/07 | 03    | PACIFIC EARTH RESOUR | 025 | GROUNDS-REPAIR MATER | \$1,573.15  |
| 281694 | 10/15/07 | 03    | D A D ASPHALT        | 025 | REPAIRS BY VENDORS   | \$2,425.00  |
| 281695 | 10/15/07 | 03    | STANDARD ELECTRONICS | 025 | REPAIRS BY VENDORS   | \$1,360.00  |
| 281696 | 10/15/07 | 03    | SONRISE ELECTRIC     | 025 | REPAIRS BY VENDORS   | \$378.00    |
| 281697 | 10/15/07 | 03    | FRONTIER FENCE COMPA | 025 | REPAIRS BY VENDORS   | \$870.00    |
| 281698 | 10/15/07 | 03    | AIR-TEK              | 025 | REPAIRS BY VENDORS   | \$999.00    |
| 281699 | 10/15/07 | 03    | FREDRICKS ELECTRIC I | 025 | REPAIRS BY VENDORS   | \$8,183.00  |
| 281700 | 10/15/07 | 03    | MATCH POINT TENNIS C | 025 | OTHER SERV.& OPER.EX | \$2,257.50  |
| 281701 | 10/15/07 | 03    | PROMOSTICH, INC      | 025 | MATERIALS AND SUPPLI | \$3,197.78  |
| 281702 | 10/15/07 | 03    | PROMOSTICH, INC      | 025 | MATERIALS AND SUPPLI | \$1,146.24  |
| 281703 | 10/15/07 | 03    | PROMOSTICH, INC      | 025 | MATERIALS AND SUPPLI | \$1,815.18  |
| 281705 | 10/15/07 | 06    | SEASIDE HEATING AND  | 025 | REPAIRS BY VENDORS   | \$9,150.00  |
| 281706 | 10/15/07 | 03    | CORPORATE EXPRESS    | 025 | OFFICE SUPPLIES      | \$3,000.00  |
| 281707 | 10/15/07 | 03    | CARRIER              | 025 | BLDG.-REPAIR MATERIA | \$10,000.00 |
| 281708 | 10/15/07 | 03    | OFFICE DEPOT         | 020 | OFFICE SUPPLIES      | \$55.15     |
| 281709 | 10/15/07 | 03    | WILKINSON & HADLEY L | 022 | AUDIT                | \$10,100.00 |
| 281710 | 10/15/07 | 03    | C S B A              | 020 | MATERIALS AND SUPPLI | \$48.68     |
| 281711 | 10/15/07 | 06    | KELLY, DEBRA AND/OR  | 030 | OTHER SERV.& OPER.EX | \$3,033.44  |
| 281712 | 10/15/07 | 06    | SCHLEIMER, JOHN OR M | 030 | PAY IN LIEU OF TRANS | \$3,333.08  |

SAN DIEGUITO UNION HIGH  
FROM 10/09/07 THRU 10/29/07

ITEM 15F  
AMOUNT

| PO NBR | DATE     | FUND  | VENDOR               | LOC | DESCRIPTION          | AMOUNT      |
|--------|----------|-------|----------------------|-----|----------------------|-------------|
| 281713 | 10/15/07 | 03    | XEROX CORPORATION    | 012 | MATERIALS AND SUPPLI | \$16.54     |
| 281714 | 10/15/07 | 06    | STUTZ, ARTIANO, SHI  | 030 | LEGAL EXPENSE        | \$60,000.00 |
| 281715 | 10/15/07 | 06    | PSYCHOLOGICAL & EDUC | 030 | OTHER SERV.& OPER.EX | \$1,500.00  |
| 281716 | 10/15/07 | 06    | HOME DEPOT           | 014 | MATERIALS AND SUPPLI | \$1,074.00  |
| 281717 | 10/15/07 | 06    | MAGDALENA ECKE FAMIL | 030 | DUES AND MEMBERSHIPS | \$5,500.00  |
| 281718 | 10/15/07 | 06    | SPIEVAK, JAMES R     | 030 | LEGAL EXPENSE        | \$220.00    |
| 281719 | 10/15/07 | 06    | STEELY, LAURA        | 030 | PAY IN LIEU OF TRANS | \$288.80    |
| 281720 | 10/15/07 | 03    | BEST COMPUTER SUPPLI | 020 | OFFICE SUPPLIES      | \$108.61    |
| 281721 | 10/15/07 | 03    | EAGLE SOFTWARE       | 035 | LIC/SOFTWARE         | \$1,667.00  |
| 281722 | 10/15/07 | 03    | COMPUSOURCE/ADB ENTE | 035 | MATERIALS AND SUPPLI | \$40.84     |
| 281723 | 10/15/07 | 03    | SAN DIEGUITO UHSD CA | 026 | MATERIALS AND SUPPLI | \$19.40     |
| 281724 | 10/15/07 | 03    | SANDCASE             | 030 | DUES AND MEMBERSHIPS | \$315.00    |
| 281725 | 10/15/07 | 03    | UNION TRIBUNE        | 005 | MATERIALS AND SUPPLI | \$180.00    |
| 281726 | 10/15/07 | 03    | NEW YORK TIMES       | 005 | MATERIALS AND SUPPLI | \$234.46    |
| 281727 | 10/15/07 | 06    | DELL COMPUTER CORPOR | 005 | MAT/SUP/EQUIP TECHNO | \$5,553.27  |
| 281728 | 10/16/07 | 06    | GLENCOE-MACMILLAN/MC | 010 | TEXTBOOKS            | \$4,090.64  |
| 281729 | 10/16/07 | 06    | FOLLETT EDUCATIONAL  | 010 | TEXTBOOKS            | \$3,552.52  |
| 281730 | 10/16/07 | 06    | HOLT RINEHART & WINS | 010 | TEXTBOOKS            | \$1,203.41  |
| 281731 | 10/16/07 | 06    | PEPPER OF LOS ANGELE | 013 | MATERIALS AND SUPPLI | \$1,600.00  |
| 281732 | 10/16/07 | 03    | SAN DIEGUITO ALLIANC | 024 | MATERIALS AND SUPPLI | \$495.00    |
| 281733 | 10/16/07 | 03    | SARGENT WELCH SCIENT | 010 | MATERIALS AND SUPPLI | \$1,381.90  |
| 281734 | 10/16/07 | 03    | EDUCATIONAL RESOURCE | 035 | LIC/SOFTWARE         | \$439.30    |
| 281735 | 10/16/07 | 03    | XEROX CORPORATION    | 025 | RENTS & LEASES       | \$1,960.38  |
| 281736 | 10/16/07 | 06    | LIFEGUARD STORE, THE | 030 | MATERIALS AND SUPPLI | \$54.08     |
| 281737 | 10/16/07 | 03    | RESOURCE NETWORK INC | 035 | MATERIALS AND SUPPLI | \$393.25    |
| 281738 | 10/16/07 | 06    | WENGER CORPORATION   | 024 | MATERIALS AND SUPPLI | \$1,566.98  |
| 281739 | 10/17/07 | 03    | INGRAM               | 010 | OTHER BOOKS-LIBRARY  | \$2,100.00  |
| 281740 | 10/17/07 | 03    | OFFICE DEPOT         | 024 | MATERIALS AND SUPPLI | \$22.17     |
| 281741 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$250.00    |
| 281742 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$1,100.00  |
| 281743 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$800.00    |
| 281744 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$2,000.00  |
| 281745 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$1,500.00  |
| 281746 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$50.00     |
| 281747 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$200.00    |
| 281748 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$1,000.00  |
| 281749 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$500.00    |
| 281750 | 10/17/07 | 06    | AREY JONES EDUCATION | 005 | MAT/SUP/EQUIP TECHNO | \$3,254.45  |
| 281751 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$500.00    |
| 281752 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$50.00     |
| 281753 | 10/17/07 | 06    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$500.00    |
| 281754 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$1,000.00  |
| 281755 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$5,000.00  |
| 281756 | 10/17/07 | 03    | GREENWOOD PUBLISHING | 005 | LIC/SOFTWARE         | \$2,385.44  |
| 281757 | 10/17/07 | 03    | CORPORATE EXPRESS    | 008 | MATERIALS AND SUPPLI | \$1,100.00  |
| 281758 | 10/17/07 | 03    | AMAZON.COM           | 008 | MATERIALS AND SUPPLI | \$27.75     |
| 281759 | 10/17/07 | 06    | BLICK, DICK (DICK BL | 024 | NON CAPITALIZED EQUI | \$2,304.86  |
| 281760 | 10/17/07 | 03    | SIMPLEX-GRINNELL LP  | 025 | OTHER SERV.& OPER.EX | \$962.00    |
| 281761 | 10/17/07 | 03    | SIMPLEX-GRINNELL LP  | 025 | REPAIRS BY VENDORS   | \$1,491.00  |
| 281762 | 10/17/07 | 03    | SIMPLEX-GRINNELL LP  | 025 | REPAIRS BY VENDORS   | \$8,169.00  |
| 281763 | 10/17/07 | 03    | SIMPLEX-GRINNELL LP  | 025 | REPAIRS BY VENDORS   | \$2,357.00  |
| 281764 | 10/17/07 | 25-19 | SEASIDE HEATING AND  | 025 | REPAIRS BY VENDORS   | \$4,650.00  |
| 281765 | 10/17/07 | 06    | PRENTICE HALL/REGENT | 009 | TEXTBOOKS            | \$96.52     |
| 281766 | 10/17/07 | 03    | BIO RAD LIFE SCIENCE | 013 | MATERIALS AND SUPPLI | \$160.55    |
| 281767 | 10/17/07 | 06    | TARGET               | 024 | MATERIALS AND SUPPLI | \$411.01    |

SAN DIEGUITO UNION HIGH  
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ITEM 15F

| PO NBR | DATE     | FUND  | VENDOR               | LOC | DESCRIPTION          | AMOUNT      |
|--------|----------|-------|----------------------|-----|----------------------|-------------|
| 281768 | 10/17/07 | 06    | AMAZON.COM           | 014 | MATERIALS AND SUPPLI | \$255.76    |
| 281769 | 10/17/07 | 06    | B AND H PHOTO-VIDEO- | 024 | MATERIALS AND SUPPLI | \$1,066.05  |
| 281770 | 10/17/07 | 06    | B AND H PHOTO-VIDEO- | 003 | MATERIALS AND SUPPLI | \$2,908.17  |
| 281771 | 10/17/07 | 06    | CYBERGUYS (E-FILLIAT | 003 | MATERIALS AND SUPPLI | \$311.48    |
| 281772 | 10/17/07 | 06    | B AND H PHOTO-VIDEO- | 024 | NON CAPITALIZED EQUI | \$1,690.44  |
| 281773 | 10/18/07 | 06    | NASCO MODESTO        | 014 | MATERIALS AND SUPPLI | \$334.03    |
| 281774 | 10/18/07 | 06    | FREDRICKS ELECTRIC I | 025 | OTHER SERV.& OPER.EX | \$5,810.00  |
| 281775 | 10/18/07 | 06    | EVERBIND/MARCO BOOK  | 003 | MATERIALS AND SUPPLI | \$1,739.76  |
| 281776 | 10/18/07 | 03    | DEMCO INC            | 012 | MATERIALS AND SUPPLI | \$705.18    |
| 281777 | 10/18/07 | 06    | MUSICIANS FRIEND     | 010 | MAT/SUP/EQUIP TECHNO | \$4,739.86  |
| 281779 | 10/18/07 | 06    | EDUCATIONAL RESOURCE | 010 | LIC/SOFTWARE         | \$4,115.25  |
| 281781 | 10/18/07 | 06    | HOME DEPOT           | 005 | MATERIALS AND SUPPLI | \$200.00    |
| 281783 | 10/18/07 | 03    | RADIO SHACK          | 013 | MATERIALS AND SUPPLI | \$800.00    |
| 281785 | 10/18/07 | 03    | SOUTHLAND TECHNOLOGY | 008 | MATERIALS AND SUPPLI | \$511.81    |
| 281786 | 10/18/07 | 11    | OFFICE DEPOT         | 009 | MATERIALS AND SUPPLI | \$362.79    |
| 281787 | 10/18/07 | 03    | OFFICE DEPOT         | 010 | MATERIALS AND SUPPLI | \$187.43    |
| 281789 | 10/18/07 | 06    | ONE STOP TONER AND I | 033 | SOFTWARE/DP SUPPLIES | \$280.13    |
| 281793 | 10/18/07 | 06    | MUSIC MART           | 013 | NON CAPITALIZED EQUI | \$1,503.11  |
| 281795 | 10/18/07 | 13    | BRAUN LINEN SERVICES | 012 | MATERIALS AND SUPPLI | \$482.72    |
| 281796 | 10/18/07 | 13    | ONE STOP TONER AND I | 014 | MATERIALS AND SUPPLI | \$80.80     |
| 281797 | 10/18/07 | 06    | EDUCATIONAL RESOURCE | 010 | LIC/SOFTWARE         | \$2,246.39  |
| 281799 | 10/18/07 | 03    | JAGUAR EDUCATIONAL   | 013 | OFFICE SUPPLIES      | \$244.20    |
| 281800 | 10/18/07 | 03    | ONE STOP TONER AND I | 013 | MATERIALS AND SUPPLI | \$53.86     |
| 281801 | 10/18/07 | 03    | KEY CURRICULUM PRESS | 013 | MATERIALS AND SUPPLI | \$9,900.68  |
| 281802 | 10/18/07 | 03    | RIO GRANDE           | 013 | NON CAPITALIZED EQUI | \$623.01    |
| 281803 | 10/18/07 | 03    | POMERADO PUBLISHING  | 013 | PRINTING             | \$4,000.00  |
| 281804 | 10/18/07 | 06    | PLATO LEARNING INC   | 035 | LIC/SOFTWARE         | \$14,067.73 |
| 281805 | 10/18/07 | 25-19 | FREDRICKS ELECTRIC I | 035 | IMPROVEMENT          | \$6,830.10  |
| 281806 | 10/18/07 | 06    | B AND H PHOTO-VIDEO- | 014 | NON CAPITALIZED EQUI | \$23,271.80 |
| 281807 | 10/19/07 | 03    | PAX BUSINESS SYSTEMS | 030 | REPAIRS BY VENDORS   | \$169.08    |
| 281808 | 10/19/07 | 03    | COLLEGE BOARD - AP   | 010 | MATERIALS AND SUPPLI | \$3,864.00  |
| 281809 | 10/19/07 | 03    | CORPORATE EXPRESS    | 010 | DUPLICATING SUPPLIES | \$1,038.71  |
| 281810 | 10/19/07 | 03    | CORPORATE EXPRESS    | 003 | DUPLICATING SUPPLIES | \$1,038.71  |
| 281811 | 10/19/07 | 03    | CORPORATE EXPRESS    | 013 | DUPLICATING SUPPLIES | \$1,038.71  |
| 281812 | 10/19/07 | 03    | DELL COMPUTER CORPOR | 035 | MAT/SUP/EQUIP TECHNO | \$34,660.94 |
| 281813 | 10/19/07 | 03    | B AND H PHOTO-VIDEO- | 012 | MATERIALS AND SUPPLI | \$61.26     |
| 281814 | 10/19/07 | 06    | RIVERSIDE PUBLISHING | 014 | MATERIALS AND SUPPLI | \$710.03    |
| 281815 | 10/19/07 | 06    | RIVERSIDE PUBLISHING | 008 | MATERIALS AND SUPPLI | \$183.69    |
| 281816 | 10/19/07 | 06    | APPLE COMPUTER INC   | 014 | MAT/SUP/EQUIP TECHNO | \$4,932.80  |
| 281817 | 10/29/07 | 06    | SYSTEMS IN LEARNING, | 030 | LIC/SOFTWARE         | \$60.00     |
| 281818 | 10/29/07 | 03    | SCHOOL NURSE SUPPLY  | 012 | MEDICAL SUPPLIES     | \$60.09     |
| 281819 | 10/29/07 | 03    | BEANBAGS.COM         | 012 | MATERIALS AND SUPPLI | \$258.56    |
| 281820 | 10/29/07 | 03    | ROYAL BUSINESS GROUP | 026 | PRINTING             | \$28.02     |
| 281821 | 10/29/07 | 06    | BOYS & GIRLS CLUBS O | 030 | RENTS & LEASES       | \$3,000.00  |
| 281822 | 10/29/07 | 03    | GRAINGER, WW INC     | 005 | MATERIALS AND SUPPLI | \$436.18    |
| 281823 | 10/29/07 | 06    | CARMEL VALLEY POOL/R | 030 | RENTS & LEASES       | \$3,080.00  |
| 281824 | 10/29/07 | 06    | CRIGER, SHARON A., R | 030 | PROF/CONSULT./OPER E | \$2,000.00  |
| 281825 | 10/29/07 | 06    | HAIDER, MELISSA L.,  | 030 | PROF/CONSULT./OPER E | \$11,000.00 |
| 281826 | 10/29/07 | 06    | BEST COMPUTER SUPPLI | 013 | MATERIALS AND SUPPLI | \$244.38    |
| 281827 | 10/29/07 | 03    | AMAZON.COM           | 030 | BOOKS OTHER THAN TEX | \$129.08    |
| 281828 | 10/29/07 | 06    | HARCOURT ASSESSMENT  | 004 | MATERIALS AND SUPPLI | \$173.64    |
| 281829 | 10/29/07 | 06    | BEST COMPUTER SUPPLI | 010 | MATERIALS AND SUPPLI | \$183.51    |
| 281830 | 10/29/07 | 03    | CA DEPT OF EDUCATION | 030 | BOOKS OTHER THAN TEX | \$603.83    |
| 281831 | 10/29/07 | 03    | PERMA BOUND          | 012 | OTHER BOOKS-LIBRARY  | \$1,862.36  |
| 281832 | 10/29/07 | 03    | R J SAFETY COMPANY I | 025 | MATERIALS AND SUPPLI | \$5,777.33  |

SAN DIEGUITO UNION HIGH  
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ITEM 15F  
AMOUNT

| PO NBR | DATE     | FUND  | VENDOR               | LOC | DESCRIPTION          | AMOUNT      |
|--------|----------|-------|----------------------|-----|----------------------|-------------|
| 281833 | 10/29/07 | 03    | CA AIR COMPRESSOR CO | 025 | REPAIRS BY VENDORS   | \$2,365.15  |
| 281834 | 10/29/07 | 03    | GREAT SCOTT TREE SER | 025 | OTHER SERV.& OPER.EX | \$1,727.78  |
| 281835 | 10/29/07 | 25-19 | FREDRICKS ELECTRIC I | 025 | IMPROVEMENT          | \$5,000.00  |
| 281836 | 10/29/07 | 03    | AMAZON.COM           | 012 | OTHER BOOKS-LIBRARY  | \$313.91    |
| 281838 | 10/29/07 | 06    | GRANET, DR. DAVID B. | 030 | PROF/CONSULT./OPER E | \$2,000.00  |
| 281839 | 10/29/07 | 03    | OFFICE DEPOT         | 005 | MATERIALS AND SUPPLI | \$32.11     |
| 281840 | 10/29/07 | 03    | XEROX CORPORATION    | 005 | MATERIALS AND SUPPLI | \$212.27    |
| 281841 | 10/29/07 | 06    | DATEL SYSTEMS INC    | 005 | NON CAPITALIZED EQUI | \$651.17    |
| 680036 | 10/11/07 | 03    | CORPORATE EXPRESS    | 001 | STORES               | \$388.63    |
| 680037 | 10/11/07 | 03    | ELGIN SCHOOL SUPPLY  | 001 | STORES               | \$674.52    |
| 680038 | 10/11/07 | 03    | ONE STOP TONER AND I | 001 | STORES               | \$4,471.59  |
| 680039 | 10/11/07 | 03    | WAXIE SANITARY SUPPL | 001 | STORES               | \$521.40    |
| 680040 | 10/11/07 | 03    | WESCO DISTRIBUTION   | 001 | STORES               | \$388.74    |
| 680041 | 10/15/07 | 03    | OFFICE DEPOT         | 001 | STORES               | \$1,074.06  |
| 680042 | 10/15/07 | 03    | PIONEER STATIONERS I | 001 | STORES               | \$520.56    |
| 680043 | 10/19/07 | 03    | CORPORATE EXPRESS    | 001 | STORES               | \$3,116.13  |
| 780026 | 10/11/07 | 03    | PATHWAY COMMUNICATIO | 012 | REPAIRS BY VENDORS   | \$736.97    |
| 780032 | 10/11/07 | 06    | ONE STOP TONER AND I | 035 | REPAIRS BY VENDORS   | \$128.23    |
| 780048 | 10/11/07 | 06    | ONE STOP TONER AND I | 035 | REPAIRS BY VENDORS   | \$95.92     |
| 780056 | 10/15/07 | 03    | AZTEC TECHNOLOGY COR | 025 | OTHER SERV.& OPER.EX | \$125.00    |
| 780058 | 10/15/07 | 03    | CARRIER              | 025 | NON CAPITALIZED EQUI | \$1,530.05  |
| 780060 | 10/15/07 | 03    | CABLE PIPE LEAK DETE | 025 | OTHER SERV.& OPER.EX | \$400.00    |
| 880016 | 10/11/07 | 03    | SAN DIEGO CO SUPERIN | 022 | CONFERENCE,WORKSHOP, | \$370.00    |
| 880017 | 10/11/07 | 06    | FAGEN FRIEDMAN & FUL | 022 | CONFERENCE,WORKSHOP, | \$1,250.00  |
| 880018 | 10/11/07 | 06    | SAN DIEGO CO SUPERIN | 022 | CONFERENCE,WORKSHOP, | \$910.00    |
| 880019 | 10/11/07 | 06    | C M C--SOUTH         | 022 | CONFERENCE,WORKSHOP, | \$920.00    |
| 980013 | 10/09/07 | 25-18 | SIMPLEX-GRINNELL LP  | 025 | IMPROVEMENT          | \$17,800.00 |
| 980030 | 10/15/07 | 25-18 | L B I/ BOYD WALLCOVE | 025 | LAND IMPROVEMENTS    | \$19,597.00 |
| 980031 | 10/10/07 | 25-18 | FREDRICKS ELECTRIC I | 035 | MATERIALS AND SUPPLI | \$3,201.33  |
| 980034 | 10/15/07 | 25-18 | A O REED             | 025 | LAND IMPROVEMENTS    | \$8,764.00  |
| 980035 | 10/10/07 | 25-18 | FREDRICKS ELECTRIC I | 035 | IMPROVEMENT          | \$11,419.75 |
| 980036 | 10/15/07 | 25-18 | BREVIG PLUMBING      | 025 | LAND IMPROVEMENTS    | \$13,730.00 |
| 980037 | 10/18/07 | 25-18 | PAVEMENT RECYCLING S | 025 | LAND IMPROVEMENTS    | \$4,250.00  |
| 980038 | 10/15/07 | 25-18 | BREVIG PLUMBING      | 025 | LAND IMPROVEMENTS    | \$1,740.00  |
| 980040 | 10/17/07 | 25-18 | COUNTY OF SAN DIEGO  | 025 | LAND IMPROVEMENTS    | \$345.00    |

REPORT TOTAL \$636,897.70

ITEM 15F

*INSTANT MONEY REPORT FOR THE PERIOD 10/09/07 THROUGH 10/29/07*

| <i>Check #</i> | <i>Vendor</i>  | <i>Amount</i>  |
|----------------|----------------|----------------|
| 10322          | FEDEX          | \$40.02        |
| 10323          | POWERMUSIC.COM | \$82.02        |
|                | <i>Total</i>   | <hr/> \$122.04 |



ITEM 15F

Individual Membership Listings  
For the Period of October 9, 2007 through October 29, 2007

| <u>Staff Member Name</u> | <u>Organization Name</u>                                 | <u>Amount</u> |
|--------------------------|--|---------------|
| Terry Calen              | Association of Supervision and Curriculum<br>Development | 89.00         |

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 30, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED BY:** John Addleman, Facilities Planning Analyst  
Stephen G. Ma, Assoc. Supt. of Business Services

**SUBMITTED BY:** Peggy Lynch, Ed.D., Superintendent

**SUBJECT:** COMMUNITY FACILITIES DISTRICT NO.  
95-2/ Annexation No. 13 / ADOPTION OF  
RESOLUTION OF ANNEXATION (Quail Pointe  
/ A 12-Lot Single Family Home Subdivision /  
/ Barratt American – Encinitas)

-----

### EXECUTIVE SUMMARY

At the October 4, 2007 Board meeting, the Board adopted a "Resolution of Intention to Annex Territory to the San Dieguito Union High School District Community Facilities District No. 95-2, Authorizing the Levy of a Special Tax and Calling an Election" in order to annex the Barratt American property, Quail Pointe, into the Community Facilities District and call a special election for December 4, 2007. The Quail Pointe subdivision is located in the Oak Crest MS/La Costa Canyon HS attendance area. At this Board meeting, it is necessary to hold a public hearing allowing comments from the public regarding the annexation, and adopt the attached Resolution which determines that the prior proceedings were valid, that protests were not filed, fewer than twelve registered voters are registered to vote and request the Election be conducted by the Election Official.

### RECOMMENDATION:

It is recommended that the Board

- a) Hold a Public Hearing, allowing comments from the public on the Board's intention to annex the property into Community Facilities District No. 95-2, and
- b) Adopt the attached Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2.

**FUNDING SOURCE:**

Not applicable.

Enclosures Resolution of Annexation, Schedule, and Map of Boundaries

**RESOLUTION OF ANNEXATION OF THE BOARD OF TRUSTEES OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ACTING AS THE LEGISLATIVE BODY OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
COMMUNITY FACILITIES DISTRICT NO. 95-2**

WHEREAS, the Board of Trustees (the “Board”) of San Dieguito Union High School District Community Facilities District No. 95-2 (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, consisting of Sections 53311, et seq., of the California Government Code (the “Act”); and

WHEREAS, the Board, acting as the legislative body of the District, adopted a Resolution of Intention to Annex Territory to the San Dieguito Union High School District Community Facilities District No. 95-2, Authorizing the Levy of a Special Tax and Calling an Election stating its intention to annex certain territory into the District (the “Annexed Territory No. 13”) and calling a special election for December 4, 2007 (the “Election”); and

WHEREAS, the Board held a public hearing as required by law relative to the annexation of the proposed territory into the District on November 8, 2007 (the “Hearing”); and

WHEREAS, at the Hearing all persons desiring to be heard on all matters pertaining to the annexation of the proposed territory into the District, the levy of the special tax, the proposed bond issue and the types of facilities to be financed by the District were heard and a full and fair hearing was held; and

WHEREAS, at the Hearing evidence was presented to the Board on the matters before it.

NOW THEREFORE, THE BOARD OF TRUSTEES OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The Board finds and determines that all prior proceedings in connection with the annexation of the Annexed Territory No. 13 into the District were valid and in conformity with the Act. This determination shall be final and conclusive upon all persons.

Section 2. Written protests against the proposed annexation of the Annexed Territory No. 13 into the District have not been filed by either (i) 50 percent or more of the registered voters, or six registered voters, whichever is more, residing within the territory of the District or within the Annexed Territory No. 13, or (ii) the owners of one-half or more of the land within the District or within the Annexed Territory No. 13.

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Section 3. The Board hereby finds and determines that there are fewer than twelve registered voters registered to vote within the territory of the Annexed Territory No. 13.

Section 4. The Election Official conducting the Election (the "Election Official") is hereby requested to continue to take any and all steps necessary for the holding of the Election consistent with the Resolution of Intention.

Section 5. The Secretary of the Board is hereby directed to transmit a copy of this Resolution to the Election Official no later than three days from the date thereof.

Section 6. The members of the Board and their authorized representatives are, and each of them acting alone is, hereby authorized to execute any and all documents and agreements and do perform any and all acts and things, from time to time, consistent with this Resolution and necessary or appropriate to carry the same into effect and to carry out its purposes.

ADOPTED, SIGNED AND APPROVED, this 8<sup>th</sup> day of November, 2007.

BOARD OF TRUSTEES OF THE  
SAN DIEGUITO UNION HIGH  
SCHOOL DISTRICT ACTING AS  
THE LEGISLATIVE BODY OF  
COMMUNITY FACILITIES  
DISTRICT NO. 95-2.

By: \_\_\_\_\_  
Title: President

ATTEST:

By: \_\_\_\_\_  
Title: Recording Secretary

ITEM 16

STATE OF CALIFORNIA        )  
  )  
COUNTY OF SAN DIEGO        )

ss

I, Deanna Rich, President of the Board of Trustees of the San Dieguito Union High School District (the “Board”) do hereby certify that the foregoing Resolution was duly adopted by the Board of said San Dieguito Union High School District at a meeting of said Board held on the 8<sup>th</sup> day of November, 2007, and that it was so adopted by the following vote:

AYES:        MEMBERS: \_\_\_\_\_  
                                  \_\_\_\_\_

NOES:        MEMBERS: \_\_\_\_\_  
                                  \_\_\_\_\_

ABSTAIN:   MEMBERS: \_\_\_\_\_  
                                  \_\_\_\_\_

ABSENT:    MEMBERS: \_\_\_\_\_  
                                  \_\_\_\_\_

\_\_\_\_\_  
President of the Board of Trustees

**COMMUNITY FACILITIES DISTRICT NO. 95-2  
ANNEXATION NO. 13**

**Quail Pointe  
Quail Gardens Dr., Encinitas**

**ANNEXATION SCHEDULE**

**October 4, 2007 Board Meeting**

Adopt Resolution of Intention

**October 12, 2007**

Deadline to record map

**October 31, 2007**

Deadline to Publish Notice of Public Hearing

**November 8, 2007 Board Meeting\***

Public Hearing

Adopt Resolution of Annexation

**December 4, 2007\***

Special Election

**December 13, 2007 Board Meeting**

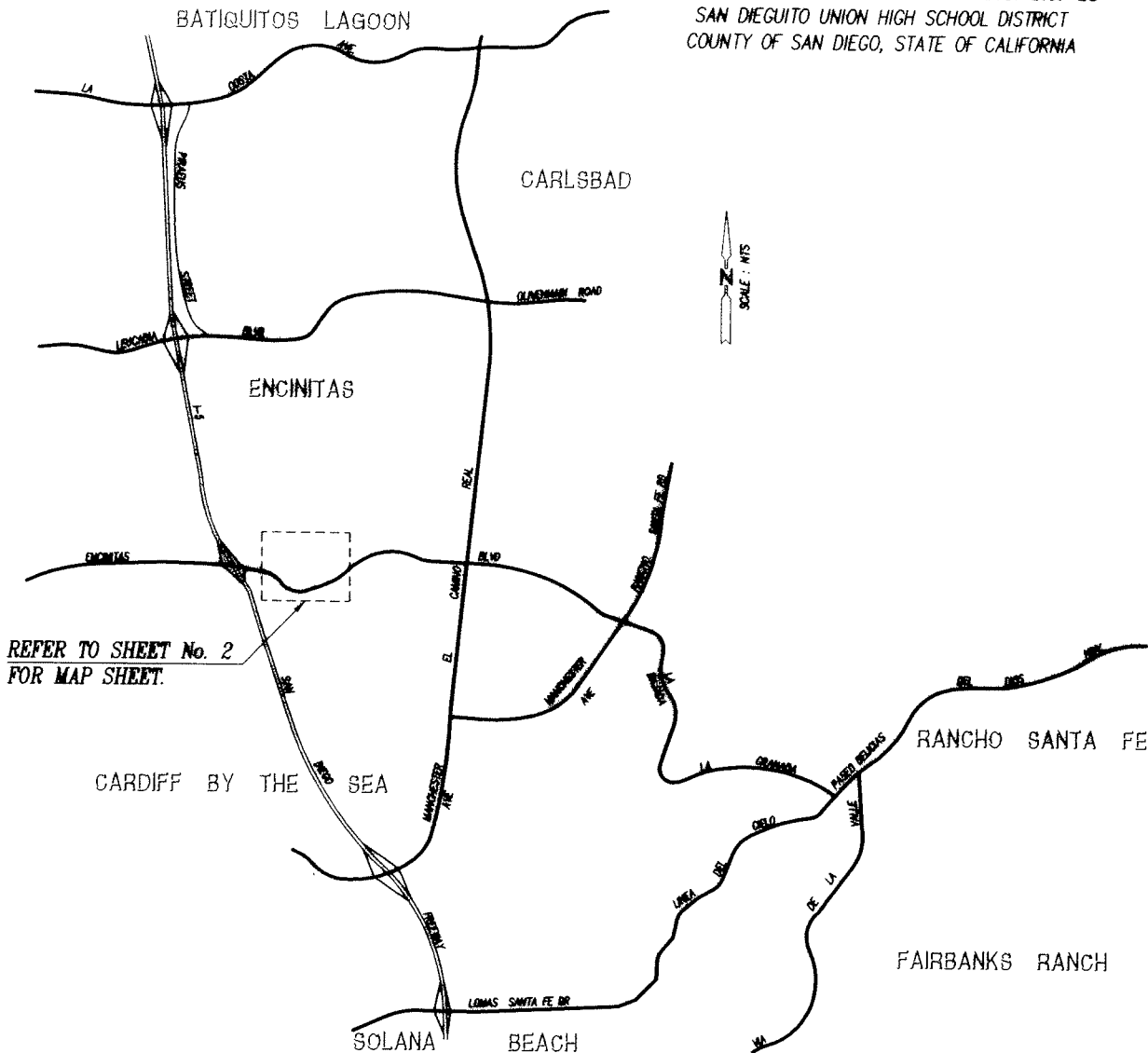
Certify Election Results

**December 17, 2007**

Deadline to record Notice of Special Tax Lien

\*Dates specifically identified in the Resolution of Intention that would take additional Board action to change/amend.

**AMENDED**  
**MAP OF BOUNDARIES OF COMMUNITY FACILITIES**  
**DISTRICT No. 95-2 ANNEXATION No. 13**  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
COUNTY OF SAN DIEGO, STATE OF CALIFORNIA



REFER TO SHEET No. 2  
FOR MAP SHEET.

**KEY MAP**  
NTS

**ANNEXATION NO. 13 PROPERTY DESCRIPTION**

**REFERENCE PARCEL NO. 1**

**LEGAL DESCRIPTION:**

PORTRON OF THE WEST HALF OF THE NORTHWEST QUARTER OF THE  
NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 13 SOUTH, RANGE  
4 WEST, SAN BERNARDINO MERIDIAN.

ASSESSOR PARCEL NUMBERS:  
258 - 130 - 85

I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED  
BOUNDARIES OF THE COMMUNITY FACILITIES DISTRICT NO. 95-2 OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT, COUNTY OF SAN DIEGO,  
STATE OF CALIFORNIA, WAS APPROVED BY THE BOARD OF TRUSTEES OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT AT A REGULAR  
MEETING THEREOF, HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_  
20\_\_\_\_ BY ITS RESOLUTION NO. \_\_\_\_\_.

FILED IN THE OFFICE OF THE CLERK OF THE BOARD OF TRUSTEES OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT THIS \_\_\_\_\_ DAY OF  
\_\_\_\_\_, 20\_\_\_\_.

THIS MAP AMENDS AND ADDS TO THE BOUNDARY MAP FOR COMMUNITY  
FACILITIES DISTRICT NO. 95-2 OF THE SAN DIEGUITO UNION HIGH SCHOOL  
DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA ACCORDING TO  
MAP THEREOF FILED IN BOOK 29, PAGE 45, FILED IN THE OFFICE OF THE  
COUNTY RECORDER OF SAID COUNTY NOVEMBER 16, 1985.

BY: \_\_\_\_\_  
CLERK OF THE BOARD OF TRUSTEES  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

FILED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, AT THE  
HOURS OF \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. IN BOOK \_\_\_\_\_  
OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE  
\_\_\_\_\_ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY  
OF SAN DIEGO, STATE OF CALIFORNIA.

MR. \_\_\_\_\_  
FEE \_\_\_\_\_

GREGORY SMITH, COUNTY RECORDER

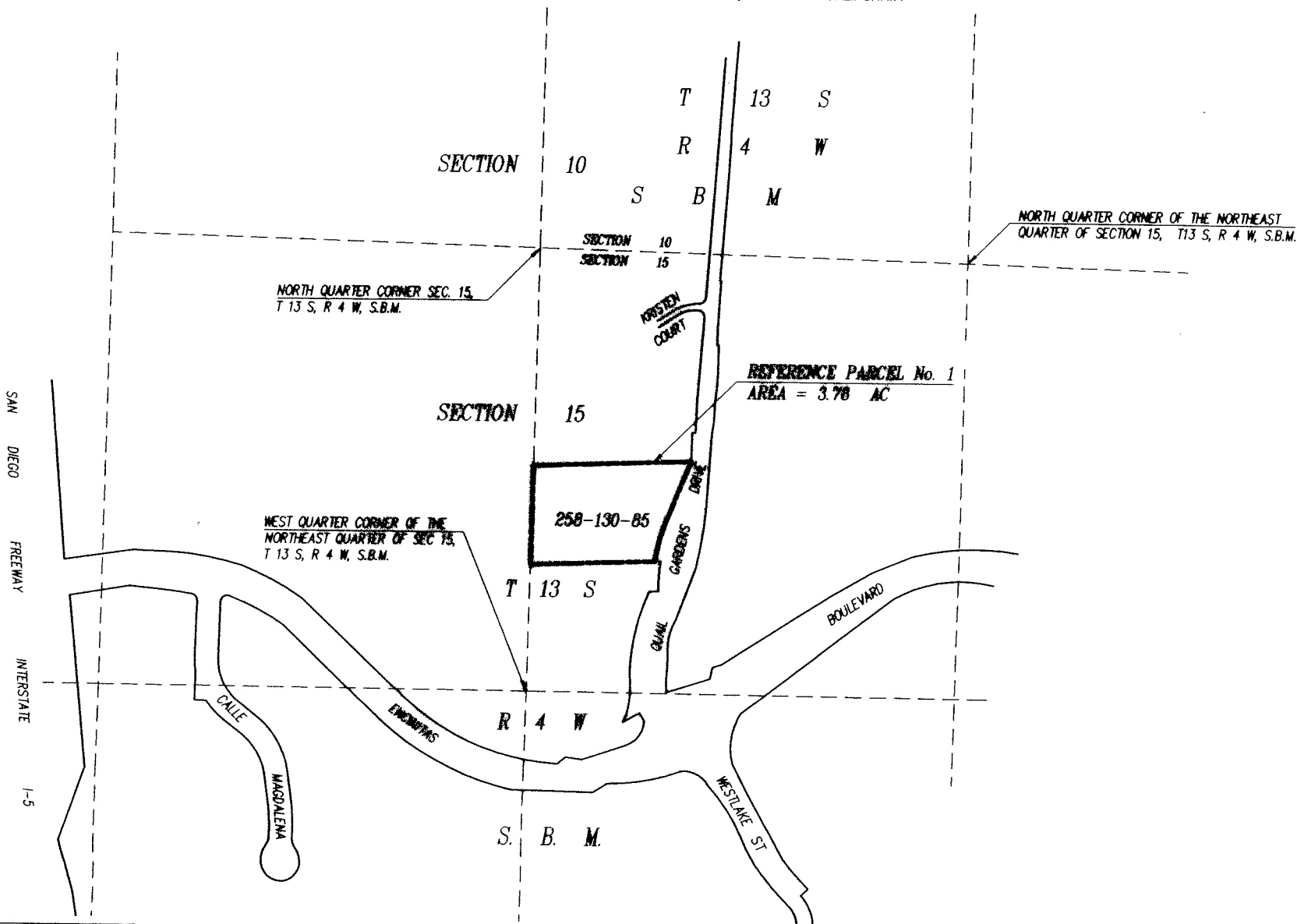
BY: \_\_\_\_\_, DEPUTY



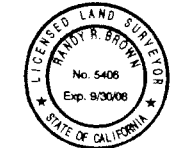
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**AMENDED**  
**MAP OF BOUNDARIES OF COMMUNITY FACILITIES**  
**DISTRICT No. 95-2 ANNEXATION No. 13**  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
COUNTY OF SAN DIEGO, STATE OF CALIFORNIA



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# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 16, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED BY:** David R. Bevilaqua, Exec. Director, Finance  
Steve Ma, Assoc. Superintendent, Business

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** ADOPTION OF RESOLUTION TO ESTABLISH  
THE PUPIL TRANSPORTATION EQUIPMENT  
FUND

-----

### EXECUTIVE SUMMARY

With the dissolution of the Transportation Coop, the transportation department is reviewing operational efficiencies and financial structure. From time to time, the transportation department will bid outside work (i.e. Del Mar Fair). Staff is recommending that revenue generated from outside contract work be deposited to a separate fund after the payment of direct expenses.

Education Code Section 41852(b) authorizes school districts to establish a Pupil Transportation Equipment Fund. Funds deposited in this fund shall be used exclusively for acquisition, rehabilitation and replacement of pupil transportation equipment (buses).

### RECOMMENDATION:

It is recommended that the Board adopt the Resolution to Establish the Pupil Transportation Equipment Fund, as shown in the attached resolution.

### FUNDING SOURCE:

Not applicable.

DB/ts  
Attachments

ITEM 17

San Dieguito Union High School District

Resolution to Establish a Pupil Transportation Equipment Fund

On motion of Member \_\_\_\_\_, seconded by Member  
\_\_\_\_\_, the following resolution is adopted:

WHEREAS, school districts are authorized by Education Code section 41852 to establish a restricted fund known as the Pupil Transportation Equipment Fund; and

WHEREAS, such fund is authorized to provide for the acquisition, rehabilitation and replacement of pupil transportation equipment; and

WHEREAS, the San Dieguito Union High School District is currently operating such services;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes the San Diego County Auditor and Treasurer to establish a restricted fund to be known as the Pupil Transportation Equipment Fund in accordance with Education Code section 41852.

PASSED AND ADOPTED by the Board of Trustees on November 8, 2007 by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA )  
  ) SS  
COUNTY OF SAN DIEGO)

I, Peggy Lynch, Ed.D., Secretary of the Board of Trustees, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Secretary of the Governing Board

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October, 29, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED BY:** Terry King  
Associate Superintendent, Human Resources

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** Tentative Agreement with San Dieguito  
Faculty Association

-----

### EXECUTIVE SUMMARY

The District has reached a tentative agreement with SDFa for a three-year contract for the period of July 1, 2007 through June 30, 2010. The agreement has been approved by the SDFa Executive Board and the general membership will vote to ratify on November 6. Also attached are the proposed salary schedule revisions.

The salary agreement includes the following:

- 2007-08 - 2% salary increase, retroactive to July 1, 2007. \$1000 stipend pro rata for staff that has completed EL authorization by 12/31/07.
- 2008-09 - 50% of the District's funded COLA
- 2009-10 - 50% of the District's funded COLA

### RECOMMENDATION:

It is recommended that the Board approve the tentative agreement with the San Dieguito Faculty Association.

### FUNDING SOURCE:

General Fund

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
CERTIFICATED SALARY SCHEDULE**

2006-07~~2007-2008~~  
(~~8.760~~2.00%)

Effective: 7/01/~~06-07~~

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| Step | Class I          | Class II           | Class III          | Class IV           | Class V                      | Class VI                     | Class III                  | Class IV                   | Class V                    | Class VI                   |
|------|------------------|--------------------|--------------------|--------------------|------------------------------|------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
|      | B.A.             | B.A. +15 Sem. Hrs. | B.A. +30 Sem. Hrs. | B.A. +45 Sem. Hrs. | B.A. +60 Sem. Hrs. *MA Req'd | B.A. +75 Sem. Hrs. *MA Req'd | B.A. +30 w/Masters Stipend | B.A. +45 w/Masters Stipend | B.A. +60 w/Masters Stipend | B.A. +75 W/Masters Stipend |
| 1    | 41,711<br>42,545 | 45,048<br>45,949   | 48,375<br>49,343   | 51,715<br>52,749   | 55,055<br>56,156             | 58,387<br>59,555             | 50,238<br>51,243           | 53,578<br>54,649           | 56,918<br>58,056           | 60,250<br>61,455           |
| 2    | 44,221<br>45,105 | 47,543<br>48,494   | 50,883<br>51,901   | 54,228<br>55,313   | 57,554<br>58,705             | 60,894<br>62,112             | 52,746<br>53,801           | 56,094<br>57,213           | 59,417<br>60,605           | 62,757<br>64,012           |
| 3    | 46,719<br>47,653 | 50,056<br>51,057   | 53,386<br>54,454   | 56,726<br>57,861   | 60,064<br>61,262             | 63,385<br>64,653             | 55,249<br>56,354           | 58,589<br>59,761           | 61,924<br>63,162           | 65,248<br>66,553           |
| 4    | 49,225<br>50,210 | 52,550<br>53,601   | 55,893<br>57,011   | 59,227<br>60,412   | 62,559<br>63,810             | 65,896<br>67,214             | 57,756<br>58,911           | 61,090<br>62,312           | 64,422<br>65,710           | 67,759<br>69,114           |
| 5    | 51,719<br>52,753 | 55,058<br>56,159   | 58,402<br>59,570   | 61,729<br>62,964   | 65,073<br>66,374             | 68,402<br>69,770             | 60,265<br>61,470           | 63,592<br>64,864           | 66,936<br>68,274           | 70,265<br>71,670           |
| 6    | 54,234<br>55,319 | 57,561<br>58,712   | 60,898<br>62,116   | 64,239<br>65,524   | 67,572<br>68,923             | 70,904<br>72,319             | 62,764<br>64,016           | 66,102<br>67,424           | 69,435<br>70,823           | 72,764<br>74,219           |
| 7    | 0                | 60,066<br>61,267   | 63,404<br>64,669   | 66,733<br>68,068   | 70,078<br>71,480             | 73,396<br>74,864             | 65,264<br>66,569           | 68,596<br>69,968           | 71,941<br>73,380           | 75,259<br>76,764           |
| 8    | 0                | 0                  | 67,970<br>69,329   | 71,299<br>72,629   | 74,628<br>76,036             | 77,957<br>79,430             | 69,833<br>71,229           | 73,162<br>74,529           | 76,491<br>77,936           | 80,800<br>82,330           |
| 9    | 0                | 0                  | 0                  | 74,953<br>76,388   | 78,282<br>79,783             | 81,611<br>83,183             | 0                          | 74,953<br>76,416           | 78,282<br>79,783           | 81,611<br>83,183           |
| 10   | 0                | 0                  | 0                  | 77,454<br>78,929   | 80,783<br>82,333             | 84,112<br>85,733             | 0                          | 77,454<br>78,929           | 80,783<br>82,333           | 84,112<br>85,733           |
| 11   | 0                | 0                  | 0                  | 80,783<br>82,333   | 84,112<br>85,733             | 87,441<br>89,133             | 0                          | 80,783<br>82,333           | 84,112<br>85,733           | 87,441<br>89,133           |
| 13   | 56,695<br>57,829 | 62,527<br>63,777   | 68,411<br>71,839   | 74,345<br>80,806   | 80,333<br>84,204             | 86,244<br>87,606             | 72,294<br>73,739           | 81,085<br>82,706           | 84,416<br>86,104           | 87,751<br>89,506           |
| 17   | 59,156<br>60,339 | 64,988<br>66,287   | 70,872<br>74,349   | 76,806<br>83,316   | 82,794<br>86,714             | 88,725<br>90,116             | 74,755<br>76,249           | 83,546<br>85,216           | 86,877<br>88,614           | 90,212<br>92,016           |
| 21   | 61,617<br>62,849 | 67,449<br>68,797   | 73,333<br>76,859   | 79,267<br>85,826   | 85,255<br>89,224             | 91,166<br>92,626             | 77,216<br>78,759           | 86,007<br>87,726           | 89,338<br>91,124           | 92,673<br>94,526           |
| 25   | 64,078<br>65,359 | 69,910<br>71,307   | 75,794<br>79,369   | 81,728<br>88,336   | 87,716<br>91,734             | 93,725<br>95,136             | 79,677<br>81,269           | 88,468<br>90,236           | 91,799<br>93,634           | 95,134<br>97,036           |
| 29   | 66,539<br>67,869 | 72,371<br>73,817   | 78,305<br>81,879   | 84,293<br>90,846   | 90,337<br>94,244             | 96,352<br>97,646             | 82,138<br>83,779           | 90,929<br>92,746           | 94,260<br>96,144           | 97,595<br>99,546           |

|                          |                |                |  |  |  |  |  |  |  |  |
|--------------------------|----------------|----------------|--|--|--|--|--|--|--|--|
| Masters & Ph.D. Stipends |                | 1,863<br>1,900 |  |  |  |  |  |  |  |  |
| Ed. Specialist           |                | 933<br>952     |  |  |  |  |  |  |  |  |
| Longevity                |                | 2,461<br>2,510 |  |  |  |  |  |  |  |  |
| Hourly                   | Curricular     | 33.77<br>34.45 |  |  |  |  |  |  |  |  |
|                          | Non-Curricular | 29.67<br>30.26 |  |  |  |  |  |  |  |  |

\*Master's Degree is required to enter Classes V and VI for all employees placed on the Certificated Salary Schedule after October 1, 1976.

APPENDIX A

ITEM 18 <sup>4141</sup>

A. REGULATIONS GOVERNING INITIAL PLACEMENT ON THE SALARY SCHEDULE

1. No unit member shall be located beyond the xxxxx line, except those unit members who were beyond the xxxxx line as of October 1, 1970.
2. Credits or units used to advance beyond Class I must be upper division or graduate credits earned after the date the bachelor's degree is granted as recorded on the transcript or diploma. Other official university documents equivalent to an official transcript may be accepted at the discretion of the District.
3. New unit members will be placed on Class I, Step I until all official documentation is received by the District at which time Class and Step placement shall be made retroactive to the unit member's starting date. New unit members have until November 1 of the year of hire or 60 days after the date of hire (whichever is later) to provide official transcripts and other salary placement documentation. If documents are not received by that date, placement will be made based on documents received. The Associate Superintendent/Human Resources may waive this date requirement under extenuating circumstances.
4. All new and current unit members who qualify for advancement in step with two (2) or more years of verifiable public school teaching experience, shall be placed at Step 3 of the appropriate class on the Certificated Salary Schedule. New unit members with less than two (2) years verifiable experience, shall be placed on the appropriate Step (1 or 2).
5. A master's degree or doctorate from a W.A.S.C. or equivalent accredited institution shall be required to enter Class V and VI for all unit members placed on the Certificated Salary Schedule after October 1, 1976.
6. Holders of a master's degree from a W.A.S.C. or equivalent institution in Classes III, IV, V, VI shall receive an additional ~~1,863~~\$1,900 per year. Holders of a doctorate from a W.A.S.C. or equivalent accredited institution shall receive an additional ~~1,863~~\$1,900 per year. Holders of an Ed. S (Education Specialist) degree shall receive an additional per

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

2/5

Board Approved: May 21, 1998

Revised: January 21, 1999

Revised: November 4, 1999

Revised: October 19, 2000

Revised: September 20, 2001

Revised: November 21, 2002

Revised: May 15, 2003

Revised: September 23, 2004

Revised: September 15, 2005

Revised: October 5, 2006

Revision DRAFT: November 8, 2007

APPENDIX A

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ITEM 18

year. Holders of a doctorate from a W.A.S.C. or equivalent accredited institution, who have not received a stipend for a master's

degree, are eligible to receive an additional \$~~3,726~~\$3,800 per year. Holders of both a doctorate and Education Specialist degrees will receive only the additional doctoral stipend.

- 7. A unit member shall receive as salary only an amount that bears the same ratio to the established annual salary as the time he/she serves bears to the required days of service.

B. RECLASSIFICATION OF THE SALARY SCHEDULE

- 1. For the purpose of class advancement on the salary schedule, written verification of credits which will appear on an official transcript must be submitted to the District Office on a grade card, or a letter from the registrar or course instructor, prior to the first teaching day of any school year. Final transcripts or other official documentation acceptable to the District, verifying the credits must be submitted prior to November 1, otherwise, class advancement will be denied and salary increases provided for class advancement will be relinquished and previously paid increases will be paid back to the District. Unit members planning class changes in the succeeding year must notify the District of their intention PRIOR TO MAY 15; otherwise, class advancement may be denied. Credits for class advancement shall be limited to upper division or graduate work from a W.A.S.C. or equivalent accredited institution. However, a unit member may submit a "Petition for Exception" to the Associate Superintendent/ Human Resources for courses or workshops which directly pertain to the individual's assignment. Such petition shall be reviewed by a committee composed of two Association representatives and two District representatives. The decision of the majority of the committee shall be final. The "Petition" must be received by the District Office at least thirty (30) calendar days prior to the first day of the course or workshop. Salary schedule credit shall not be made retroactive for courses or workshops completed prior to June 30, 1993. A master's degree is required to enter Class V and VI for all unit members placed on the Certificated Salary Schedule after October 1, 1976. Class changes will be limited to not more than two per year.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

3/5

Board Approved: May 21, 1998

Revised: January 21, 1999

Revised: November 4, 1999

Revised: October 19, 2000

Revised: September 20, 2001

Revised: November 21, 2002

Revised: May 15, 2003

Revised: September 23, 2004

Revised: September 15, 2005

Revised: October 5, 2006

Revision DRAFT: November 8, 2007

APPENDIX A

ITEM 18 <sup>4141</sup>

- a. Certificated unit members working part-time contracts will begin accruing credit with the 1990-91 school year. Service earned prior to August 29, 1990, shall not be counted for the purpose of salary reclassification.
  - b. Salary reclassification shall occur at the beginning of the school year.
  - c. Unit members in a paid status less than 75% of a school year will be allocated part-time step credits as per the following formula:  
$$\frac{\% \text{ assignment} \times \text{number of days in paid status}}{\text{number of master contract days}}$$
  - d. Such part-time credit will accumulate year to year. When a unit member's credits equal or exceed .75, 1.75, 2.75, etc., the employee will advance on the salary schedule.
  - e. Unpaid leave days do not count in the formula used to determine service credit.
  - f. The District shall provide to the Association by May 15th, a listing of those part-time unit members entitled to salary reclassification the beginning of the next school year.
2. No unit member holding an emergency credential shall be advanced beyond Class I on the salary schedule.
  3. Effective July 1, ~~2006~~2007, an additional increment of ~~\$2,461~~\$2,510 will be granted during the ensuing year to unit members upon completion of the 13th, 17th, 21st, 25th, and 29th year of employment within the District. Part-time unit members shall accumulate longevity in proportion to the time taught per day. This additional increment will be granted with the beginning of the school year nearest the anniversary date.
  4. Advanced degrees and longevity bonuses shall be considered as part of the salary when computing salary for part-time assignments.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

4/5

Board Approved: May 21, 1998

Revised: January 21, 1999

Revised: November 4, 1999

Revised: October 19, 2000

Revised: September 20, 2001

Revised: November 21, 2002

Revised: May 15, 2003

Revised: September 23, 2004

Revised: September 15, 2005

Revised: October 5, 2006

Revision DRAFT: November 8, 2007



APPENDIX A

ITEM 18 4141

5. All salaries shall fall within the financial confines of the Certificated Salary Schedule except for those unit members whose prior placement extends beyond the maximum of his/her classifications. Authorized unit members who work longer than the Board adopted teacher's year, shall receive additional compensation.
  6. The advancement on the salary schedule shall be at the rate of one (1) step for each year of experience. If an employee is in a paid status for at least 75% of a full school year, in any given school year, such service shall be considered a year of experience for salary schedule advancement purposes.
- C. The rate of pay for Adult School Teachers, Summer School Teachers, Home Tutors, Driver Training Teachers and curriculum-related workshops and committee work shall be ~~\$33.77~~\$34.45 per hour.
- D. The rate of pay for non-curriculum work shall be ~~\$29.67~~\$30.26 per hour.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

ITEM <sup>4143</sup>18

EXTRA-CURRICULAR SALARIES

Effective 7/01/0607

All paid extra-curricular assignments are for a period of one school year.

**CLASS AA**

Athletic Director  
Activities Director

**CLASS III**

All other Assistant Coaches, including JV and Frosh Head Coaches  
MS Yearbook

**CLASS A**

Head Varsity Football  
Teacher in Charge of Plays\*

**CLASS IV**

Journalism (High School)  
Yearbook (High School)

**CLASS I**

All Head Varsity Coaches (except Varsity Football)  
Band Director  
Forensics  
Academic League  
Pep Squad  
Drill Team

**CLASS V**

Academic Decathlon  
Middle School Drama\*\*  
MS Yearbook (with regular class)

**Class II**

Varsity Assistant Coaches (athletics)  
MS ASB Advisor

**CLASS VI**

\* Dependent upon a minimum of 4 productions per year.

\*\* Dependent upon a minimum of 2 productions per year. One-half stipend for one production.

| Experience (Steps)             | Class AA                  | Class A                   | Class I                   | Class II                  | Class III                 | Class IV                  | Class V                   | Class VI                  |
|--------------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|
| <b>Step 1</b><br>(1-4 years)   | <del>4,022</del><br>4,102 | <del>3,821</del><br>3,897 | <del>3,419</del><br>3,487 | <del>3,016</del><br>3,076 | <del>2,617</del><br>2,669 | <del>2,211</del><br>2,255 | <del>1,810</del><br>1,846 | <del>1,407</del><br>1,435 |
| <b>Step 2</b><br>(5-7 years)   | <del>4,423</del><br>4,511 | <del>4,183</del><br>4,267 | <del>3,801</del><br>3,877 | <del>3,301</del><br>3,367 | <del>2,875</del><br>2,933 | <del>2,431</del><br>2,480 | <del>2,056</del><br>2,097 | <del>1,549</del><br>1,580 |
| <b>Step 3</b><br>(8-10 years)  | <del>4,827</del><br>4,924 | <del>4,545</del><br>4,636 | <del>4,139</del><br>4,212 | <del>3,571</del><br>3,642 | <del>3,138</del><br>3,201 | <del>2,797</del><br>2,853 | <del>2,330</del><br>2,377 | <del>1,848</del><br>1,885 |
| <b>Step 4</b><br>(11-19 years) | <del>5,125</del><br>5,228 | <del>4,909</del><br>5,007 | <del>4,453</del><br>4,542 | <del>3,845</del><br>3,922 | <del>3,400</del><br>3,468 | <del>3,065</del><br>3,126 | <del>2,708</del><br>2,762 | <del>2,108</del><br>2,150 |
| <b>Step 5</b><br>(20+ years)   | <del>5,484</del><br>5,594 | <del>5,272</del><br>5,377 | <del>4,779</del><br>4,875 | <del>4,101</del><br>4,183 | <del>3,663</del><br>3,736 | <del>3,301</del><br>3,367 | <del>2,942</del><br>3,001 | <del>2,195</del><br>2,239 |

Placement on the Stipend Schedule

- Extra-curricular salary stipend shall be reviewed annually.
- Placement shall be based on years of experience in the District in each separate extra-curricular assignment (sport or activity) for years service in that extra-curricular assignment.
- No experience credit shall be granted for outside coaching experience in other districts or the equivalent in the sport to be coached.
- Placement on the schedule and subsequent payment of the stipend for a particular year/season shall be based on prior years' in-District experience only.
- An extended season stipend will be given to varsity coaches who participate in CIF playoff competition. The bonus will be computed as 10% of the extra-curricular salary stipend.
- San Dieguito Union High School District employees will receive a \$200.00 signing bonus.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: April 6, 1989  
Policy Revised: April 2, 1992  
Policy Revised: June 3, 1993  
Policy Revised: May 5, 1994  
Policy Revised: June 22, 1995  
Policy Revised: May 16, 1996  
Policy Revised: January 16, 1997  
Policy Revised: May 15, 1997

Policy Revised: September 4, 1997  
Policy Revised: May 21, 1998  
Policy Revised: January 21, 1999  
Policy Revised: November 4, 1999  
Policy Revised: October 19, 2000  
Policy Revised: September 20, 2001  
Policy Revised: December 18, 2002  
Policy Revised: May 15, 2003  
Policy Revised: September 23, 2004  
Policy Revised: September 15, 2005  
Policy Revised: October 5, 2006  
Policy Revision DRAFT: November 8, 2007

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 19, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED AND SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** SALARY ADJUSTMENTS / NON-REPRESENTED GROUPS

.....

### EXECUTIVE SUMMARY

There are three groups of employees who are not represented in the collective bargaining process, (Supervisory, Confidential and Management). The administration has a responsibility to recommend salaries for non-represented groups that are both competitive and within the district's ability to fund.

### RECOMMENDATION:

The administration recommends that the attached salary schedules reflecting a 2% salary increase for 2007-08 and retroactive to July 1, 2007, be approved.

### FUNDING SOURCE:

General Fund

PL/bb

ITEM 19A

CONFIDENTIAL

4241.2  
4441.2

CONFIDENTIAL EMPLOYEES' SALARY SCHEDULE - ~~2006~~2007-~~2007~~2008

5.922.00% effective 7/1/~~06~~07

| Title                                       | 1  | 2  | 3  | 4  | 5  |
|---|--|--|--|--|--|
|   | Annual<br>Monthly<br>Hourly                | Annual<br>Monthly<br>Hourly                | Annual<br>Monthly<br>Hourly                | Annual<br>Monthly<br>Hourly                | Annual<br>Monthly<br>Hourly                |
| Executive Asst.<br>to the<br>Superintendent | <del>\$60,666</del><br><del>\$61,879</del> | <del>\$63,744</del><br><del>\$65,019</del> | <del>\$66,861</del><br><del>\$68,198</del> | <del>\$70,261</del><br><del>\$71,666</del> | <del>\$73,792</del><br><del>\$75,268</del> |
|   | <del>\$5,056</del><br><del>\$5,157</del>   | <del>\$5,312</del><br><del>\$5,418</del>   | <del>\$5,572</del><br><del>\$5,683</del>   | <del>\$5,855</del><br><del>\$5,972</del>   | <del>\$6,149</del><br><del>\$6,272</del>   |
|   | <del>\$29.17</del><br><del>\$29.75</del>   | <del>\$30.65</del><br><del>\$31.26</del>   | <del>\$32.14</del><br><del>\$32.79</del>   | <del>\$33.78</del><br><del>\$34.45</del>   | <del>\$35.48</del><br><del>\$36.19</del>   |
| Executive Asst.                             | <del>\$53,768</del><br><del>\$54,843</del> | <del>\$56,405</del><br><del>\$57,533</del> | <del>\$59,243</del><br><del>\$60,428</del> | <del>\$62,227</del><br><del>\$63,472</del> | <del>\$65,324</del><br><del>\$66,630</del> |
|   | <del>\$4,481</del><br><del>\$4,570</del>   | <del>\$4,700</del><br><del>\$4,794</del>   | <del>\$4,937</del><br><del>\$5,036</del>   | <del>\$5,186</del><br><del>\$5,289</del>   | <del>\$5,444</del><br><del>\$5,553</del>   |
|   | <del>\$25.85</del><br><del>\$26.37</del>   | <del>\$27.12</del><br><del>\$27.66</del>   | <del>\$28.48</del><br><del>\$29.05</del>   | <del>\$29.92</del><br><del>\$30.52</del>   | <del>\$31.41</del><br><del>\$32.03</del>   |

All employees on the Confidential Salary Schedule are governed by the Classified Merit System Rules and Regulations.

Longevity Benefits

An increment of 2.5% salary for a 12 month, eight hours per day, full time employee at the end of 10, 15, 20, 25 and 30 years respectively, of satisfactory service shall be added to the employee's annual salary. The longevity increment for those employees employed less than 12 months or less than eight hours per day will be prorated in accordance with the number of months and/or hours of regular employment.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: June 22, 1989  
Policy Revised: June 28, 1990  
Policy Revised: August 23, 1990  
Policy Revised: May 16, 1991  
Policy Revised: August 15, 1991  
Policy Revised: December 16, 1993  
Policy Revised: June 22, 1995  
Policy Revised: June 20, 1996  
Policy Revised: January 16, 1997  
Policy Revised: May 15, 1997  
Policy Revised: September 4, 1997  
Policy Revision DRAFT: November 8, 2007

Policy Revised: May 21, 1998  
Policy Revised: January 21, 1999  
Policy Revised: November 4, 1999  
Policy Revised: December 14, 2000  
Policy Revised: September 20, 2001  
Policy Revised: November 20, 2001  
Policy Revised: November 21, 2002  
Policy Revised: May 15, 2003  
Policy Revised: September 23, 2004  
Policy Revised: September 15, 2005  
Policy Revised: November 16, 2006

MANAGEMENT

ITEM 19A<sup>4341.1</sup>

Management Employees' Salary Schedule ~~2006~~2007-~~2007~~2008 (Effective 7/1/~~06~~07 - ~~5.92~~2.00%)

|   | Step 1                        | Step 2                        | Step 3                        | Step 4                        | Work Days |      |
|---|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-----------|------|
| Principal, High School                  | <del>116,317</del><br>118,643 | <del>121,989</del><br>124,429 | <del>127,940</del><br>130,499 | <del>134,197</del><br>136,881 | 220       |      |
| Principal, Middle School                | <del>105,525</del><br>107,636 | <del>110,677</del><br>112,891 | <del>116,083</del><br>118,405 | <del>121,758</del><br>124,193 | 220       |      |
| Principal, Adult School                 | <del>101,117</del><br>103,139 | <del>106,044</del><br>108,165 | <del>111,216</del><br>113,440 | <del>116,655</del><br>118,988 | 215       |      |
| Principal, Continuation High School     | <del>103,526</del><br>105,597 | <del>108,569</del><br>110,740 | <del>113,861</del><br>116,138 | <del>119,435</del><br>121,824 | 215       |      |
| Assistant Principal, High School        | <del>98,873</del><br>100,850  | <del>103,707</del><br>105,781 | <del>108,786</del><br>110,962 | <del>114,120</del><br>116,402 | 210       |      |
| Assistant Principal, Middle School      | <del>88,495</del><br>90,265   | <del>92,855</del><br>94,712   | <del>97,427</del><br>99,376   | <del>102,230</del><br>104,275 | 200       |      |
| Assistant Principal, Adult School       | <del>81,421</del><br>83,049   | <del>85,342</del><br>87,049   | <del>89,459</del><br>91,248   | <del>93,779</del><br>95,655   | 210       |      |
| Executive Dir. of Curriculum & Assess.  | <del>113,544</del><br>115,815 | <del>118,961</del><br>121,340 | <del>124,642</del><br>127,135 | <del>130,613</del><br>133,225 | 222       |      |
| Executive Dir. of Pupil Services        | <del>113,544</del><br>115,815 | <del>118,961</del><br>121,340 | <del>124,642</del><br>127,135 | <del>130,613</del><br>133,225 | 222       |      |
| Director of Instructional Support       | <del>103,817</del><br>105,893 | <del>108,891</del><br>111,069 | <del>114,228</del><br>116,513 | <del>119,827</del><br>122,224 | 222       |      |
| Executive Director Of Finance           | <del>99,206</del><br>101,190  | <del>104,166</del><br>106,249 | <del>109,373</del><br>111,560 | <del>114,845</del><br>117,142 | 12        | Mos. |
| Executive Director of Business Services | <del>99,206</del><br>101,190  | <del>104,166</del><br>106,249 | <del>109,373</del><br>111,560 | <del>114,845</del><br>117,142 | 12        | Mos. |
| Executive Director of Operations        | <del>99,206</del><br>101,190  | <del>104,166</del><br>106,249 | <del>109,373</del><br>111,560 | <del>114,845</del><br>117,142 | 12        | Mos. |
| Director of Classified Personnel        | <del>97,437</del><br>99,386   | <del>102,135</del><br>104,178 | <del>107,070</del><br>109,211 | <del>112,253</del><br>114,498 | 12        | Mos. |
| Director of Human Resources             | <del>97,437</del><br>99,386   | <del>102,135</del><br>104,178 | <del>107,070</del><br>109,211 | <del>112,253</del><br>114,498 | 12        | Mos. |
| Coordinator of Special Education        | <del>96,657</del><br>98,590   | <del>101,491</del><br>103,521 | <del>106,562</del><br>108,693 | <del>111,886</del><br>114,124 | 220       |      |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: August 20, 1987

Policy Revised: May 23, 2002

Policy Revised: June 20, 2002

Policy Revised: August 14, 2002

Policy Revised: November 21, 2002

Policy Revised: May 15, 2003

Policy Revised: February 15, 2007

Policy Revised: February 6, 2004

Policy Revised: July 15, 2004

Policy Revised: September 23, 2004

Policy Revised: January 20, 2005

Policy Revised: September 15, 2005

Policy Revised: June 27, 2006

Policy Revised: November 16, 2006

Policy Revision DRAFT: November 8, 2007

MANAGEMENT

ITEM 19A 4341.1

|   |                             |                               |                               |                               |     |      |
|---|-----------------------------|-------------------------------|-------------------------------|-------------------------------|-----|------|
| Director of Educational Technology            | <del>96,657</del><br>98,590 | <del>101,491</del><br>103,521 | <del>106,562</del><br>108,693 | <del>111,886</del><br>114,124 | 215 |      |
| Director of Transportation (effective 3/1/07) | <del>83,925</del><br>85,604 | <del>88,120</del><br>89,882   | <del>92,526</del><br>94,377   | <del>97,151</del><br>99,094   | 12  | Mos. |
| Director of Financial Services                | <del>83,925</del><br>85,604 | <del>88,120</del><br>89,882   | <del>92,526</del><br>94,377   | <del>97,151</del><br>99,094   | 12  | Mos. |
| Director of Nutrition Services                | <del>83,925</del><br>85,604 | <del>88,120</del><br>89,882   | <del>92,526</del><br>94,377   | <del>97,151</del><br>99,094   | 12  | Mos. |
| Director of Purchasing/Warehouse              | <del>83,925</del><br>85,604 | <del>88,120</del><br>89,882   | <del>92,526</del><br>94,377   | <del>97,151</del><br>99,094   | 12  | Mos. |
| Director of Risk Management Services          | <del>83,925</del><br>85,604 | <del>88,120</del><br>89,882   | <del>92,526</del><br>94,377   | <del>97,151</del><br>99,094   | 12  | Mos. |
| Dean of Students                              | <del>81,421</del><br>83,049 | <del>85,342</del><br>87,049   | <del>89,459</del><br>91,248   | <del>93,779</del><br>95,655   | 200 |      |
| Student Services Specialist                   | <del>81,421</del><br>83,049 | <del>85,342</del><br>87,049   | <del>89,459</del><br>91,248   | <del>93,779</del><br>95,655   | 220 |      |
| Coordinator of Pupil Services/ROP             | 98,590                      | 103,521                       | 108,693                       | 114,124                       | 220 |      |

Credit for previous management experience will be given consideration toward initial placement on the management salary schedule. Twelve days of sick leave for each year shall be allowed each full-time manager during the period of time under active contract with the district.

All classified managers shall be governed by the Classified Merit System Rules and Regulations.

Longevity Benefits - An increment of \$2,463 for a 12 month, 8 hours per day, full-time employee at the end of 10, 15, 20, 25 and 30 years in the district, shall be added to the employee's annual salary. The longevity increment of those employees employed less than 12 months or less than 8 hours per day will be prorated in accordance with the number of months and/or hours or regular employment.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: August 20, 1987

Policy Revised: May 23, 2002

Policy Revised: June 20, 2002

Policy Revised: August 14, 2002

Policy Revised: November 21, 2002

Policy Revised: May 15, 2003

Policy Revised: February 15, 2007

Policy Revised: February 6, 2004

Policy Revised: July 15, 2004

Policy Revised: September 23, 2004

Policy Revised: January 20, 2005

Policy Revised: September 15, 2005

Policy Revised: June 27, 2006

Policy Revised: November 16, 2006

Policy Revision DRAFT: November 8, 2007

ITEM 19A

**SUPERVISORY**

**4541**

SUPERVISORY EMPLOYEES' SALARY SCHEDULE - ~~2006~~2007-~~2007~~2008

Revised: Effective 07/01/~~06~~07 - ~~5.92%~~2.00%

| Title                       | 1<br>Annual<br>Monthly<br>Hourly | 2<br>Annual<br>Monthly<br>Hourly | 3<br>Annual<br>Monthly<br>Hourly | 4<br>Annual<br>Monthly<br>Hourly | 5<br>Annual<br>Monthly<br>Hourly |
|-----------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|----------------------------------|
| Custodial Supervisor        | <del>\$57,792</del><br>\$58,948  | <del>\$60,631</del><br>\$61,844  | <del>\$63,730</del><br>\$65,005  | <del>\$66,959</del><br>\$68,298  | <del>\$70,364</del><br>\$71,771  |
| Transportation Supvr.       | <del>\$4,816</del><br>\$4,912    | <del>\$5,053</del><br>\$5,154    | <del>\$5,311</del><br>\$5,417    | <del>\$5,580</del><br>\$5,692    | <del>\$5,864</del><br>\$5,981    |
| Nutrition Specialist        | <del>\$27.78</del><br>\$28.34    | <del>\$29.15</del><br>\$29.73    | <del>\$30.64</del><br>\$31.25    | <del>\$32.19</del><br>\$32.84    | <del>\$33.83</del><br>\$34.51    |
| Grounds Supervisor          |                                  |                                  |                                  |                                  |                                  |
| Maintenance Supervisor      | <del>\$62,682</del><br>\$63,936  | <del>\$65,753</del><br>\$67,068  | <del>\$69,117</del><br>\$70,499  | <del>\$72,620</del><br>\$74,072  | <del>\$76,314</del><br>\$77,840  |
|                             | <del>\$5,224</del><br>\$5,328    | <del>\$5,479</del><br>\$5,589    | <del>\$5,760</del><br>\$5,875    | <del>\$6,052</del><br>\$6,173    | <del>\$6,360</del><br>\$6,487    |
|                             | <del>\$30.14</del><br>\$30.74    | <del>\$31.61</del><br>\$32.24    | <del>\$33.23</del><br>\$33.89    | <del>\$34.91</del><br>\$35.61    | <del>\$36.69</del><br>\$37.42    |
| Food Service<br>Coordinator | <del>\$45,330</del><br>\$46,237  | <del>\$47,734</del><br>\$48,689  | <del>\$50,097</del><br>\$51,099  | <del>\$52,327</del><br>\$53,374  | <del>\$55,174</del><br>\$56,277  |
|                             | <del>\$3,778</del><br>\$3,853    | <del>\$3,978</del><br>\$4,057    | <del>\$4,175</del><br>\$4,258    | <del>\$4,361</del><br>\$4,448    | <del>\$4,598</del><br>\$4,690    |
|                             | <del>\$21.79</del><br>\$22.23    | <del>\$22.95</del><br>\$23.41    | <del>\$24.09</del><br>\$24.57    | <del>\$25.16</del><br>\$25.66    | <del>\$26.53</del><br>\$27.06    |

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: June 20, 1989  
Policy Revised: August 23, 1990  
Policy Revised: May 16, 1991  
Policy Revised: August 15, 1991  
Policy Revised: December 16, 1993  
Policy Revised: June 22, 1995  
Policy Revised: September 8, 1995  
Policy Revised: June 20, 1996  
Policy Revised: January 16, 1997  
Policy Revised: May 15, 1997  
Policy Revised: April 2, 1998

Policy Revised: May 21, 1998  
Policy Revised: June 18, 1998  
Policy Revised: January 21, 1999  
Policy Revised: November 4, 1999  
Policy Revised: December 14, 2000  
Policy Revised: September 20, 2001  
Policy Revised: November 21, 2002  
Policy Revised: January 20, 2005  
Policy Revised: September 15, 2005  
Policy Revised: November 16, 2006  
Policy Revision DRAFT: November 8, 2007

ITEM 19A

**SUPERVISORY**

**4541**

Nutrition Services

|                       |                                 |                                 |                                 |                                 |                                 |
|-----------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Supervisor            | <del>\$37,319</del><br>\$38,065 | <del>\$39,324</del><br>\$40,110 | <del>\$41,209</del><br>\$42,033 | <del>\$43,398</del><br>\$44,266 | <del>\$45,541</del><br>\$46,452 |
|                       | <del>\$3,110</del><br>\$3,172   | <del>\$3,277</del><br>\$3,343   | <del>\$3,434</del><br>\$3,503   | <del>\$3,617</del><br>\$3,689   | <del>\$3,795</del><br>\$3,871   |
|                       | <del>\$17.94</del><br>\$18.30   | <del>\$18.91</del><br>\$19.28   | <del>\$19.81</del><br>\$20.21   | <del>\$20.86</del><br>\$21.28   | <del>\$21.89</del><br>\$22.33   |
| Technology Supervisor | <del>\$67,495</del><br>\$68,845 | <del>\$70,869</del><br>\$72,286 | <del>\$74,412</del><br>\$75,900 | <del>\$78,208</del><br>\$79,772 | <del>\$82,183</del><br>\$83,827 |
|                       | <del>\$5,625</del><br>\$5,737   | <del>\$5,906</del><br>\$6,024   | <del>\$6,201</del><br>\$6,325   | <del>\$6,517</del><br>\$6,648   | <del>\$6,849</del><br>\$6,986   |
|                       | <del>\$32.45</del><br>\$33.10   | <del>\$34.07</del><br>\$34.75   | <del>\$35.78</del><br>\$36.49   | <del>\$37.60</del><br>\$38.35   | <del>\$39.51</del><br>\$40.30   |

Food Service Supervisor I position was eliminated on 7/01/97.

All employees on the supervisory salary schedule are governed by the Classified Merit System Rules and Regulations.

Longevity Benefits

An increment of 2.5% salary for a 12 month, eight hours per day, full time employee at the end of 10, 15, 20, 25 and 30 years respectively, of satisfactory service shall be added to the employee's annual salary. The longevity increment for those employees employed less than 12 months or less than 8 hours per day will be prorated in accordance with the number of months and/or hours of regular employment.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: June 20, 1989  
Policy Revised: August 23, 1990  
Policy Revised: May 16, 1991  
Policy Revised: August 15, 1991  
Policy Revised: December 16, 1993  
Policy Revised: June 22, 1995  
Policy Revised: September 8, 1995  
Policy Revised: June 20, 1996  
Policy Revised: January 16, 1997  
Policy Revised: May 15, 1997  
Policy Revised: April 2, 1998

Policy Revised: May 21, 1998  
Policy Revised: June 18, 1998  
Policy Revised: January 21, 1999  
Policy Revised: November 4, 1999  
Policy Revised: December 14, 2000  
Policy Revised: September 20, 2001  
Policy Revised: November 21, 2002  
Policy Revised: January 20, 2005  
Policy Revised: September 15, 2005  
Policy Revised: November 16, 2006  
Policy Revision DRAFT: November 8, 2007



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** November 1, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED AND SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** SUPERINTENDENTS' SALARIES

.....

### EXECUTIVE SUMMARY

The superintendents' salaries, retroactive to July 1, 2007 are as follows:

| <u>CURRENT</u>  | <u>PROPOSED</u>   |
|---|---|
| <u>Superintendent</u><br>\$177,878 (no longevities)   | <u>Superintendent</u><br>\$181,436 (no longevities)   |
| <u>Associate Superintendent/Ed. Services</u><br>\$145,157 (no longevities)                  | <u>Associate Superintendent/Ed. Services</u><br>\$148,060 (no longevities)                    |
| <u>Associate Superintendent/Business</u><br>\$147,766 (inclusive of one longevity)          | <u>Associate Superintendent/Business</u><br>\$150,721 (inclusive of one longevity)            |
| <u>Associate Superintendent/Human Resources</u><br>\$150,375 (inclusive of two longevities) | <u>Associate Superintendent/Human Resources</u><br>\$156,043 (inclusive of three longevities) |

### RECOMMENDATION:

The administration recommends that the Board approve a salary increase of 2% effective July 1, 2007.

PL/bb

# San Dieguito Union High School District

## INFORMATION FOR BOARD OF TRUSTEES

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 29, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED BY:** Stephen G. Ma  
Associate Superintendent, Business

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** Torrey Pines HS / Visual Performing Arts  
Center Update

-----

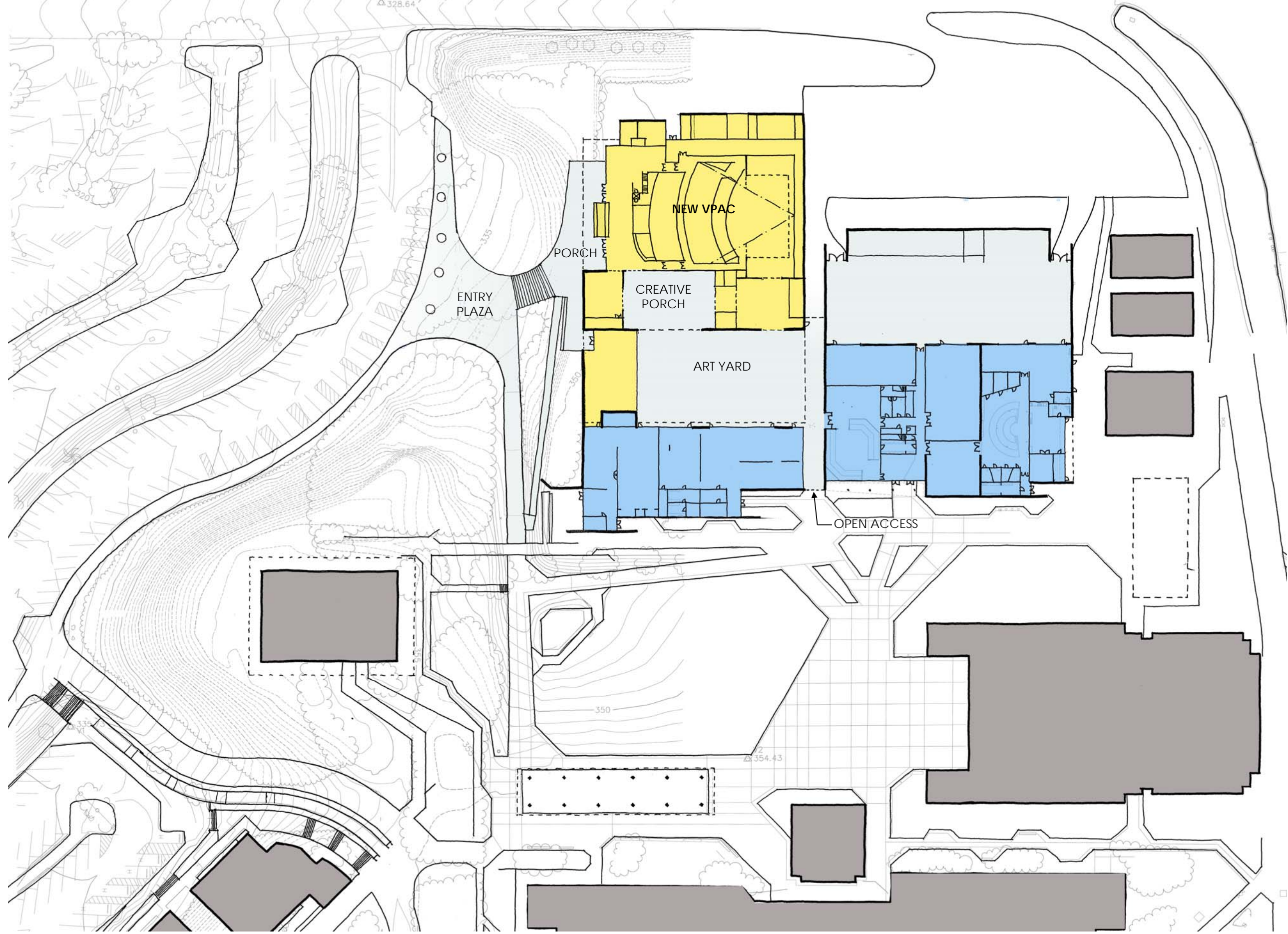
### EXECUTIVE SUMMARY

The architects (RNT and John Fisher) presented this conceptual plan to the VPAC planning committee on October 10th. The plan was accepted by the committee comprised of representatives from theater, art, music, dance and film. The next step is to develop a working model and elevations.

jr  
Attachment

# SITE PLAN

ITEM 20



TORREY PINES HIGH SCHOOL  
VISUAL PERFORMING ARTS CENTER



ROESLING NAKAMURA TERADA  
ARCHITECTS INC.

363 Fifth Avenue  
San Diego California  
P619 233 1023  
F619 233 0016  
www.rntarchitects.com



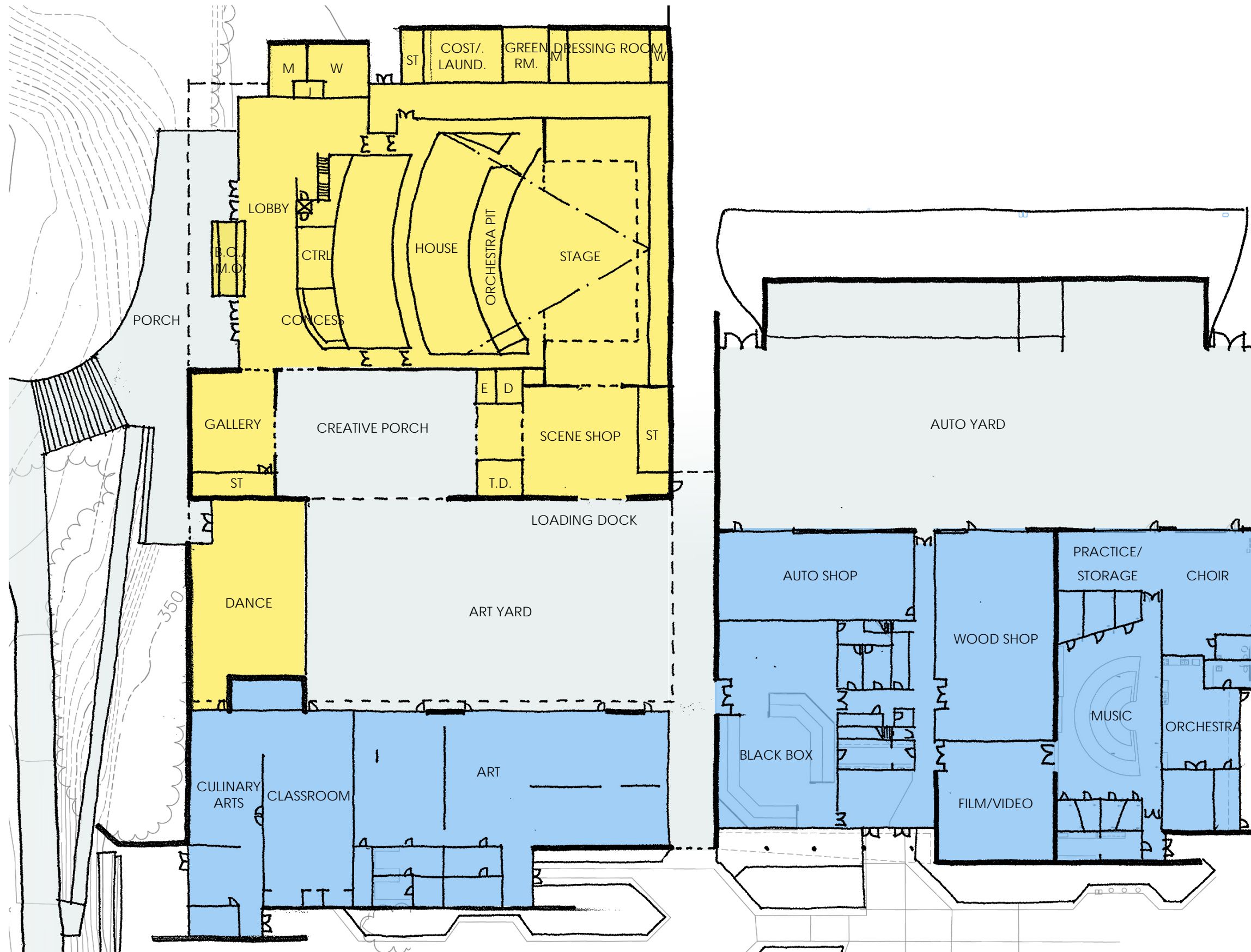
Associate Architect  
John Sergio Fisher & Associates Inc.  
5567 Reseda Blvd #209  
Tarzana California 91356  
(800) 344-3045  
fax (818) 344-0338  
E-mail: mail@jsfarchs.com

Date: 10.01.07



# FLOOR PLAN

ITEM 20



## TORREY PINES HIGH SCHOOL VISUAL PERFORMING ARTS CENTER



ROESLING NAKAMURA TERADA  
ARCHITECTS INC.

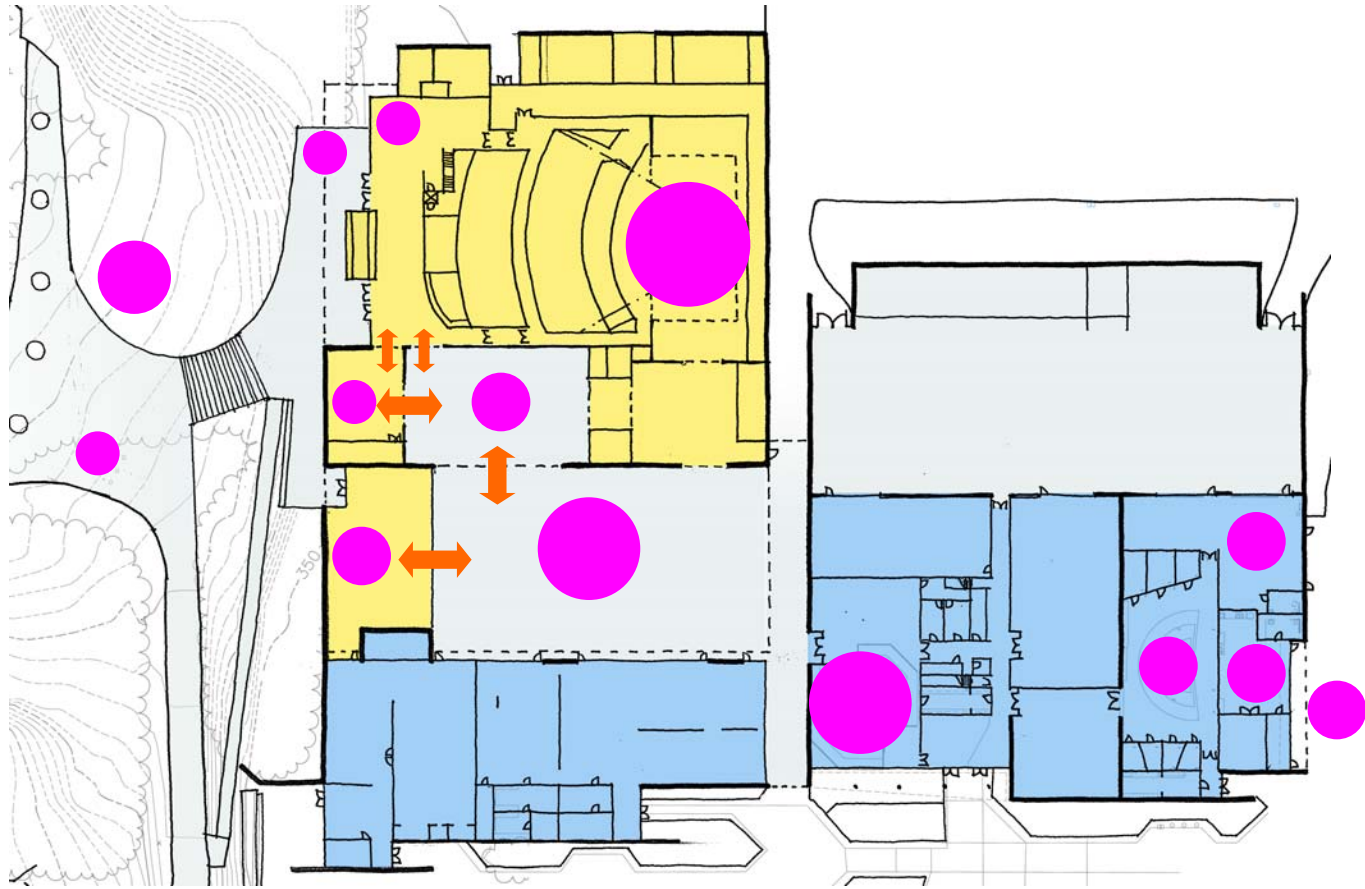
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www.rntarchitects.com



Associate Architect  
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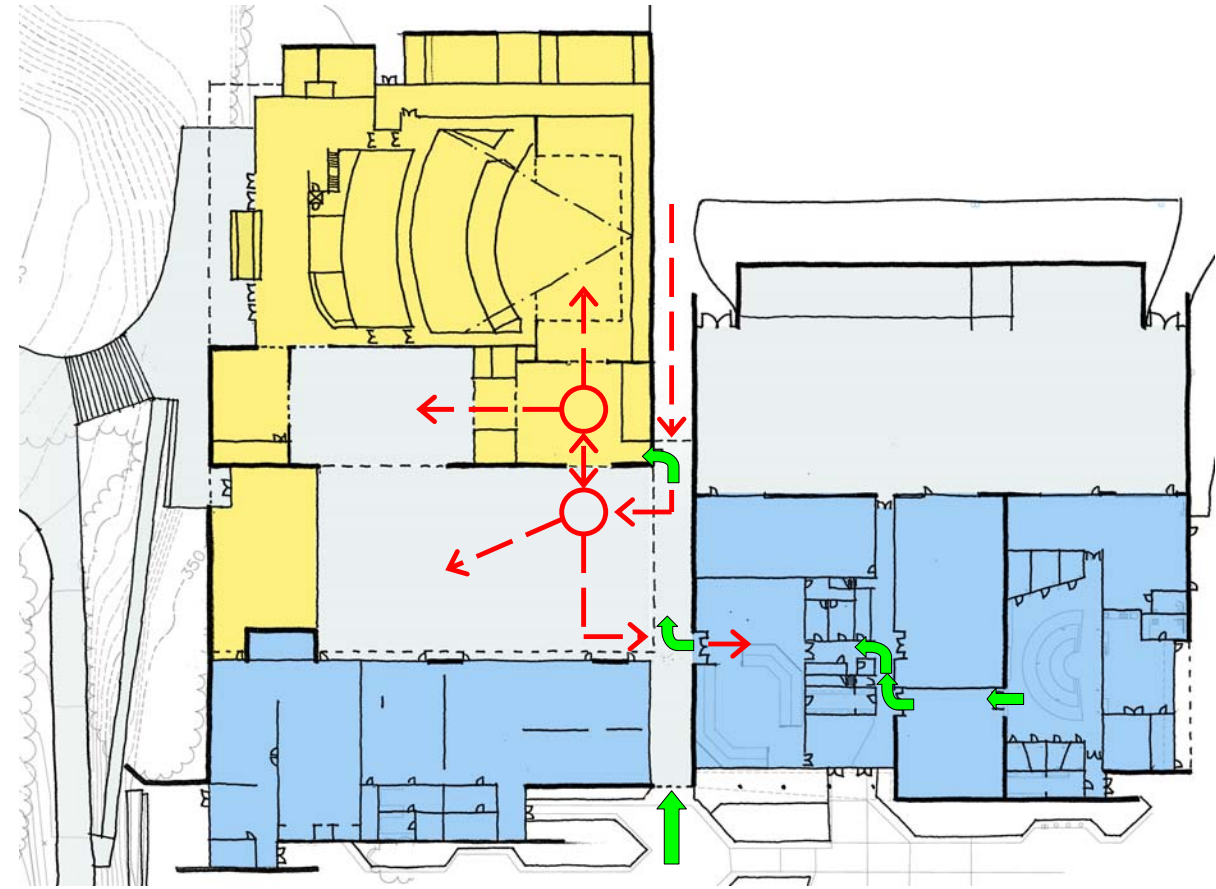
Date: 10.01.07

ITEM 20



### Performance Spaces

There are variety of performance and rehearsal spaces for creative and flexible use.



### Backstage Functional Flow

The location of the layout of the scene shop & stage, together with the art yard and black box allows for easy backstage flow of props, scenery and performers.

# TORREY PINES HIGH SCHOOL VISUAL PERFORMING ARTS CENTER



ROESLING NAKAMURA TERADA  
ARCHITECTS INC.

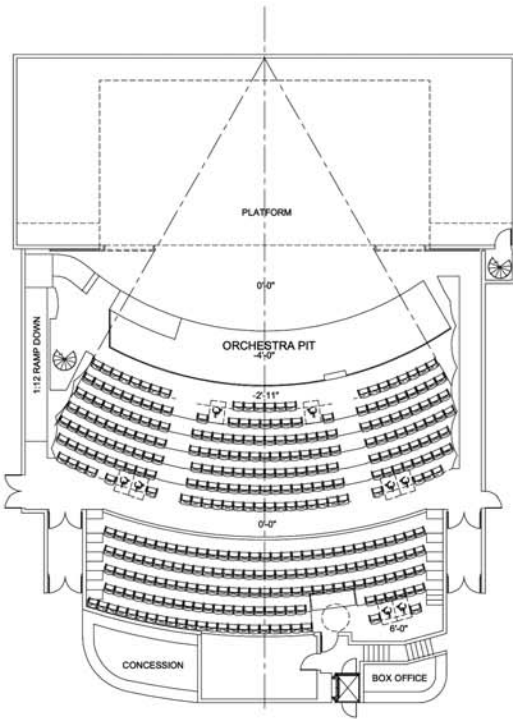
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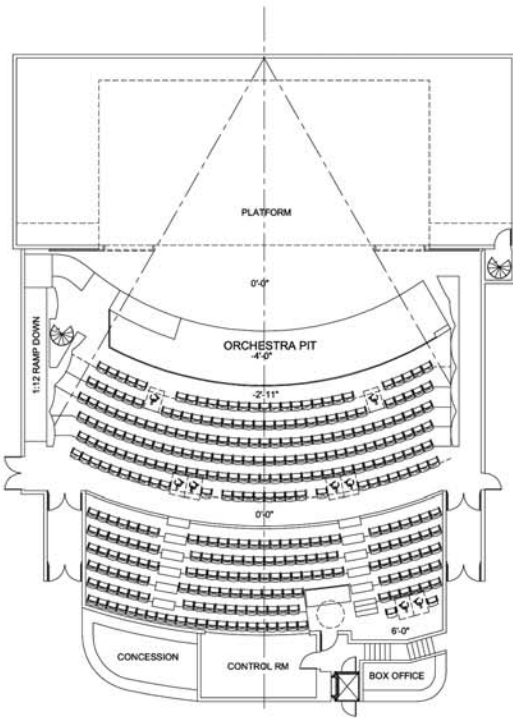
Associate Architect  
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Tarzana California 91356  
(800) 344-3045  
fax (818) 344-0338  
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Date: 10.01.07

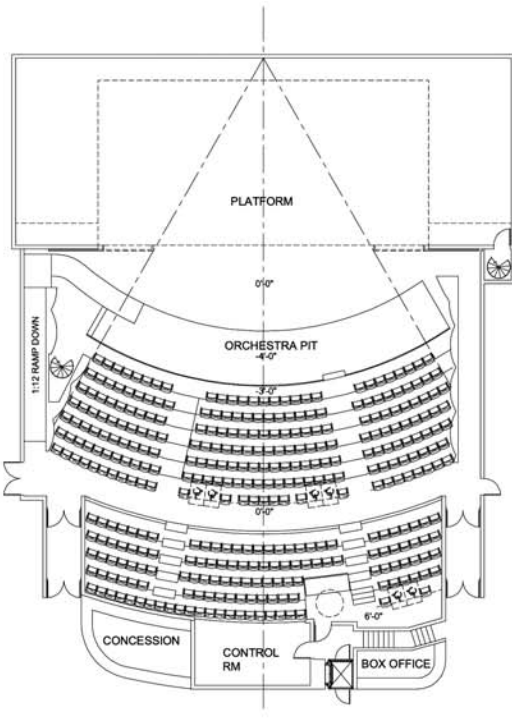
ITEM 20



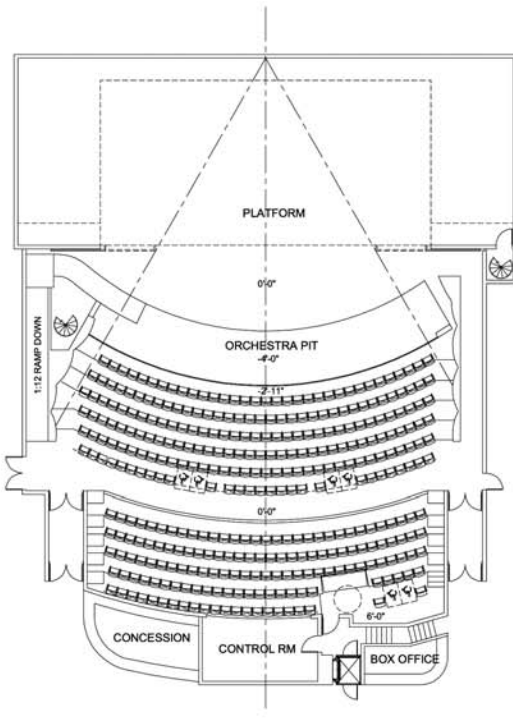
**THEATRE D:** 1/32"=1'-0"  
TOTAL SEATS: 360  
(214 SEATS IN ORCHESTRA)



**THEATRE C:** 1/32"=1'-0"  
TOTAL SEATS: 357  
(198 SEATS IN ORCHESTRA)



**THEATRE B:** 1/32"=1'-0"  
TOTAL SEATS: 354  
(222 SEATS IN ORCHESTRA)



**THEATRE A:** 1/32"=1'-0"  
TOTAL SEATS: 349  
(206 SEATS IN ORCHESTRA)



ROESLING NAKAMURA TERADA  
ARCHITECTS INC.

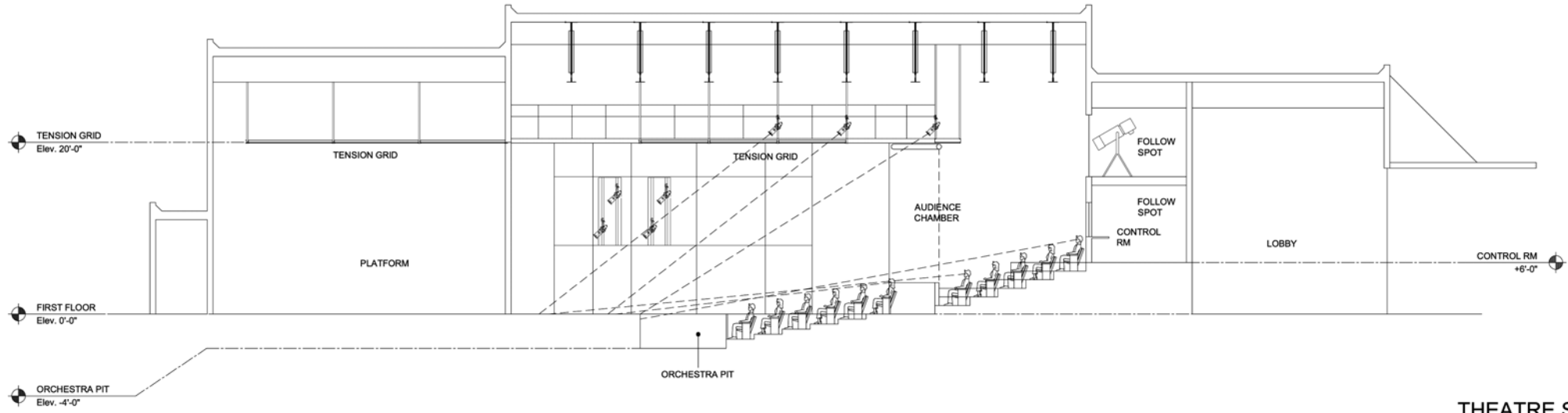
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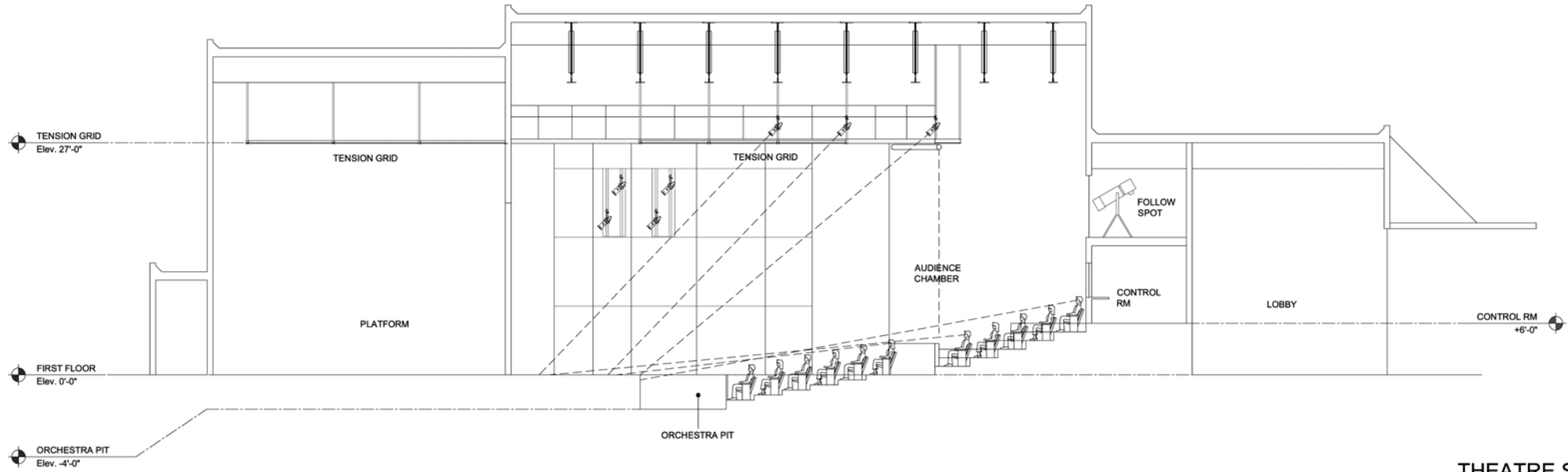
**jsfa**



ITEM 20



THEATRE SECTION - 2  
1/16"=1'-0"



THEATRE SECTION - 1  
1/16"=1'-0"



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ARCHITECTS INC.

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(800) 344-3045  
fax (818) 344-0338  
E-mail: mail@jsfarchs.com

**jsfa**

Date: 10.01.07

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 19, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED BY:** Stephen G. Ma  
Associate Superintendent, Business

**SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** BOARD POLICY REVISION, FIRST READ,  
#1220 & 1220/AR-1, *COMMUNITY  
RELATIONS, CITIZEN ADVISORY  
COMMITTEES*

-----

### EXECUTIVE SUMMARY

The enclosed proposed revisions to board policies #1220 & #1220/AR-1 are being presented to the Board as an information item. These policies have been updated to reflect CSBA recommended policy and include further detail to the committees established as needed or required by law, and whether or not subject to the Brown Act. The board policies will be brought back to the next board meeting for approval.

### RECOMMENDATION:

It is recommended that the Board review the proposed revisions to Board Policy #1220 & 1220/AR-1, *Community Relations, Citizen Advisory Committees*, as shown in the attached supplements.

### FUNDING SOURCE:

Not applicable.



ITEM 24

COMMUNITY RELATIONS

1220

CITIZEN ADVISORY COMMITTEES

The Board of Trustees recognizes that citizen advisory committees enable both citizens and educators to better understand the beliefs, attitudes and opinions held by school and community members.

As the need arises, the Board may establish citizen advisory committees or when required by law, to strengthen the effectiveness of district and school operations, enhance student learning and to consider district problems, needs and issues. The purpose of any such committees shall be clearly defined and aligned to the district's vision, mission and goals.

With Board approval, the superintendent or designee may establish advisory committees which shall report to him/her in accordance with law, Board policy, and administrative regulations. Advisory committees shall serve in a strictly advisory capacity; they may make recommendations, but their actions shall not be binding on the Board or Superintendent. ~~and shall not act as policy making bodies.~~  
~~The Board shall have the sole power to dissolve any of its advisory committees not required by law when the committee has fulfilled its duties and may exercise this power at any time the Board deems it necessary.~~

Committee members shall represent a cross section of qualified people throughout the district and represent a diversity of viewpoints, except in those cases where a committee is established to address the needs of a particular segment of the school community. ~~With Board approval, the Superintendent or designee make appoint committee members.~~

Citizen advisory committees created by Board action shall provide public notice of their meetings and conduct these meetings in accordance with the Brown Act. The Superintendent or designee may create citizen advisory committees to advise the administration; such committees do not report to the Board and are not subject to open meeting laws.

Within budget allocations, the Superintendent or designee may approve requests for committee travel and may reimburse committee members for expenses at the same rates and under the same conditions as those provided for district employees.

Legal Reference:

EDUCATION CODE

- 8070 ~~Vocational-Career Technical~~ education advisory committee
- 11503 Parent involvement program

Policy Adopted: June 22, 1995  
Draft: October 10, 2007

ITEM 24

15278-15282 Citizens' oversight committee  
15359.3 School Facilities improvement districts  
17387-17391 Advisory committees for use of excess school  
facilities  
35147 School site councils and advisory committees  
35172 Promotional activities  
41505-41508 Pupil Retention Block Grant  
41570-41573 School Library Improvement Block Grant  
44032 Travel expense payment  
44033 Automobile allowances  
52065 American Indian advisory committee  
52176 Advisory committees (LEP program)  
52208 Parent participation (GATE)  
52852 Site council, school-based program coordination  
54425 Advisory committees; compensatory education  
54444.1 Services to migrant children; parent advisory  
councils  
56190-56194 Community advisory committee, special education  
62002.5 Continuing parent advisory committees  
GOVERNMENT CODE  
810.2 Tort claims act, definition employee  
810.4 Tort claims act, definition employment  
815.2 Injuries by employees within scope of employment  
820.9 Members of local public boards not vicariously  
liable  
6250-6270 California Public Records Act  
54950-54962 Brown Act Meetings  
UNITED STATES CODE, TITLE 42  
1751 Note Local wellness policy  
COURT DECISIONS  
Frazer v. Dixon Unified School District, (1993) 18 Cal. App.  
4<sup>th</sup> 781

Policy Adopted: June 22, 1995  
Draft: October 10, 2007

ITEM 24

COMMUNITY RELATIONS

1220/AR-1

CITIZEN ADVISORY COMMITTEES

When committees are appointed, committee members shall receive a written statement including, but not be limited to:

1. The committee members' names.
2. The procedure to be used in the selection of the committee chairperson and other committee officers.
3. The name(s) and contact information of staff member(s) assigned to support the work of the committee.
4. The goals and specific charge(s) of the committee, including its topic(s) for study or well-defined area(s) of activity.
5. The specific period of time that the committee is expected to serve.
6. The legal requirements regarding meeting conduct and public notifications.
7. Resources available to help the committee complete its tasks.
8. Time-lines for progress reports and/or final report.
9. Relevant Board policies and administrative regulations.
- ~~8. The procedure to be used in the selection of the committee chairperson and other committee officers.~~

Advisory committee members are not vicariously liable for injuries caused by the act or omission of the district or a committee and are not liable for injuries caused by an act or omission of a committee member acting within the scope of his/her role as a member of the committee. However, a member may be liable for injury caused by his/her own wrongful conduct. (Government Code 815.2, 820.9)

The following committees shall comply with the Brown Act requirements pertaining to open meetings, notices, and public participation, pursuant to Government Code 54950-54963:

1. Advisory committees established pursuant to Education Code 56190-56194 related to special education.
2. Advisory committees established pursuant to Education Code 8070 related to career technical education.

Administrative Regulation Adopted: June 22, 1995  
Draft: October 10, 2007

## ITEM 24

3. Committees established to assist in development of a student wellness policy pursuant to 42 USC 1751 Note.
4. Committees established pursuant to Education Code 17387-17391 related to the use of disposition of excess real property.
5. Citizens' oversight committees established to examine the expenditures of general obligation bond or schools facilities improvement bond revenues passed with a 55 percent majority of the voters pursuant to Education Code 15278 and 15359.3.
6. Other committees created by formal Board action.

The following committees are exempt from the Brown Act but must conform to procedural meeting requirements established in Education Code 35147:

1. School site councils established pursuant to Education Code 41507, 41572, or 52852 related to student retention, school or library improvement, or school-based program coordination.
2. District or school advisory committees established pursuant to Education Code 52176 related to programs for students of limited English proficiency.
3. District or school advisory committees established pursuant to Education Code 54425(b) related to compensatory education.
4. Any district advisory committee established pursuant to Education Code 54444.2 related to migrant education programs.
5. School site councils established pursuant to Education Code 2002.5 related to economic impact aid and bilingual education.
6. School committees established pursuant to Education Code 11503 related to parent involvement.

Meetings of the above councils or committees shall be open to the public. Any member of the public shall have the opportunity to address the council or committee during the meeting on any item within its jurisdiction. Notice of the meeting shall be posted at the school site or the appropriate accessible location at least 72 hours before the meeting, specifying the date, time, and location of the meeting and containing an agenda that describes each item of business to be discussed or acted upon.

The above councils or committees shall not take action on any item not listed on the agenda unless all members present unanimously find that there is a need to take immediate action and that this need came to the council's or committee's attention after the agenda was posted. In addition to addressing items on the agenda, members of the council,

Administrative Regulation Adopted: June 22, 1995

2/3

Draft: October 10, 2007

## ITEM 24

committee, or public may ask questions or make brief statements that do not have a significant effect on district students or employees or that can be resolved solely by providing information.

Councils or committees violating the above procedural requirements must, at the demand of any person, reconsider the item at the next meeting, first allowing for public input on the item.

Any materials provided to a school site council shall be made available to any member of the public upon request pursuant to the California Public Records Act.

Committees created by the Superintendent or designee to advise the administration and which do not report to the Board are not subject to the requirements of the Brown Act or Education Code 35147.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 17, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED AND SUBMITTED BY:** Rick Schmitt,  
Associate Superintendent/Educational Services

**SUBJECT:** REVIEW OF REVISED BOARD POLICY 6200 AND  
6200/AR. 1, HIGH SCHOOL GRADUATION  
REQUIREMENTS

-----

### EXECUTIVE SUMMARY

As a result of recent University and Ed. Code changes, Board Policy 6200, High School Graduation Requirements, has been revised. The recommended changes are described below:

- Algebra I has been determined to be an 8th grade course, and will consequently be listed as a middle school course.
- The semester of Health requirement (I.B.8.) has been eliminated; the California Health curriculum will be integrated into the 9<sup>th</sup> grade P.E. course, beginning in the Fall of 2008 with the graduating class of 2012.
- California college entrance requirements will require freshmen, in the fall of 2012, to have taken a one-year Career Technical Education (CTE) course. The District Practical Art requirement/CTE (I.B.10.), beginning with the SDUHSD graduating classes of 2012, will be changed from one semester to one year of a Practical Art/ CTE course, to accommodate the new UC/CSU requirement.
- With the elimination of Algebra as a high school level course, "Geometry" and "Algebra II" have replaced "Algebra" in paragraph 1 of the section, "Middle School Students Taking High School Level Courses", (6200 AR.1, page 2 of 2)

### RECOMMENDATION:

These policy changes are being submitted for a first read and will be resubmitted for action at the December 13, 2007 meeting.

### FUNDING SOURCE:

Not applicable.

**INSTRUCTION**

HIGH SCHOOL GRADUATION REQUIREMENTS

Because graduation from high school provides students with opportunities for postsecondary education and/or employment, the Governing Board desires to prepare each student to obtain a diploma of high school graduation.

I. Course Requirements\*

To obtain a diploma of graduation from high school, students shall complete at least the following courses in grades 9 through 12, with each course being one year unless otherwise specified: (Education Code 51225.3)

- A. A total of 230 semester periods of credit earned in grades 9 - 12.
- B. Included within the 230 credits that students must earn are:
  1. Four courses of English in grades 9-12: English 9, English 10, English 11, English 12 or ESL Equivalent.
  2. Three courses of Mathematics in grades 9 - 12. One course of the mathematics requirement may be earned by passing a college preparatory course (~~Algebra I~~, Geometry, Algebra II) in grade 8. In grades 9 - 12, one course of the mathematics requirement may be earned in a department other than the Mathematics Department. Beginning with the graduating class of 2003-2004, Algebra I (or a course equivalent) will be required for graduation (SB 1354). **Algebra may be taken prior to high school and still meet the SB1354 criteria.**
  3. Two courses of Science in grades 9 - 12. One year of science study must be completed in both a physical and a biological science.
  4. One course of World Civilization in grades 9 - 10.
  5. One course of United States History in grade 11
  6. One semester of American Government in grade 12.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: July 22, 1982

Policy Revised: May 16, 1991

Policy Reviewed: January 16, 1997

Policy Revised: August 17, 2000

Policy Revised: January 18, 2001

Policy Revised: October 2, 2003

Policy Revised: April 21, 2005

Policy DRAFT: November 8, 2007

ITEM 25  
6200

INSTRUCTION

7. One semester of Economics or Consumer Economics in grade 12.
8. ~~One semester of Health in grades 9 - 10. This course requirement (but not unit requirement) will be waived for Canyon Crest Academy students who complete all four semesters of the Integrated PE/Health program. The health curriculum will be integrated into the PE program.~~
89. Four semesters of Physical Education in grades 9 - 10.\*\* **The California Health curriculum will be integrated into the 9<sup>th</sup> grade P.E. course, beginning with the 2008-09 school year, and the graduating class of 2012.**
- ~~10-9.~~ Beginning with the class of 2003-2004, 2 semesters of Visual and Performing Arts (see UC/CSU admission rules).
- ~~11-10.~~ One ~~semester~~ **year** of a Practical Art/**Career Technical Education (CTE) course, beginning with the graduating class of 2012.**

\* The Board of Trustees delegates to the Superintendent the authority to waive a high school graduation requirement when it is necessary to meet an individual student's need and is not in conflict with the California Education Code.

\*\* Tenth grade students with scheduling conflicts may meet the second year requirement in subsequent years with Principal's approval.

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with the law.

The California High School Exit Exam for the Classes of 2006 and Later

Beginning in the 2005-06 school year and each year thereafter, each student completing grade 12 shall successfully pass the state exit examinations in language arts and mathematics as a condition of high school graduation.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: July 22, 1982

Policy Revised: May 16, 1991

Policy Reviewed: January 16, 1997

Policy Revised: August 17, 2000

Policy Revised: January 18, 2001

Policy Revised: October 2, 2003

Policy Revised: April 21, 2005

Policy DRAFT: November 8, 2007



ITEM 25  
6200

**INSTRUCTION**

Supplemental instruction shall be offered to any student who does not demonstrate "sufficient progress" toward passing the exit examination. (Education Code 37252, 60851)

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: July 22, 1982

Policy Revised: May 16, 1991

Policy Reviewed: January 16, 1997

Policy Revised: August 17, 2000

Policy Revised: January 18, 2001

Policy Revised: October 2, 2003

ITEM 25  
6200/AR.1

**INSTRUCTION**

HIGH SCHOOL GRADUATION REQUIREMENTS

Requirements for graduation and specified alternative means for completing the prescribed course of study shall be made available to students, parents/guardians and the public. (Education Code 51225.3)

Students shall not be required to have resided within the district for any minimum length of time as a condition of high school graduation. (Education Code 51411)

California High School Exit Examination for the Classes of 2006 and Later

At the beginning of each school year or at the time a student transfers into the district, the Board shall provide written notification to all students in grades 9 through 12 and to their parents/guardians that, starting in the 2005-06 school year and each year thereafter, each student completing the 12<sup>th</sup> grade shall be required to successfully pass the state's high school exit examination as a condition of graduation. The notification shall include, at a minimum, the dates of the examination, the requirements for passing the examination, and the consequences of not passing the examination. (Education Code 48980, 60850)

When students do not demonstrate sufficient progress toward passing the exit examination, supplemental instruction offered by the district shall be designed to assist students to succeed on the exit examination and shall reflect statewide academic standards to the extent that the district has aligned its curriculum with those standards. (Education Code 60851)

Supplemental instruction shall include summer school instructional programs for students in grades 7 through 12 who do not demonstrate sufficient progress toward passing the exit examination. (Education Code 37252)

All students must pass the California High School Exit Exam (CAHSEE) to receive a high school diploma including students with disabilities. Students are permitted to take the test with accommodations or modifications specified for the CAHSEE if indicated in the student's Individualized Education Program (IEP) or Section 504 Plan. Students who take the CAHSEE with modifications will not receive a valid score. However, at the request of a parent or guardian, a school principal may submit a

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: August 17, 2000

Administrative Regulation Issued: October 2, 2003

Administrative Regulation Issued: April 21, 2005

Administrative Regulation Issued: December 8, 2005

1/2

Administrative Regulation DRAFT: November 8, 2007

ITEM 25  
6200/AR.1

INSTRUCTION

request for a waiver to the District Board of Trustees for a student with a disability who took the CAHSEE with modifications and received the equivalent of a passing score on one or both parts of the CAHSEE. The Board may waive the requirement to pass one or both parts of the exam if the student has met the requirements listed in California Education Code Section 60851c.

At the discretion of the Superintendent or designee, a student who has not passed the California High School Exit Exam and has met all other graduation requirements may participate in graduation exercises without receiving his/her diploma. When the California High School Exit Exam requirement has been satisfied, the student will be granted his/her diploma.

Middle School Students Taking High School Level Courses

1. Students may enroll in both world language and algebra Geometry and Algebra II as part of their middle school courses. The course of study taken at the middle schools is comparable to those same levels which are taken at the high school level; therefore, middle school world language and/or algebra Geometry and Algebra II classes fulfill the entrance requirement for the University of California and State University systems.
2. Students who take world language, as eighth graders are eligible for entry into the next level at the high school if they possess suggested prerequisites.
3. No high school credit will be granted for courses taken at the middle school; however, the course(s) may be used for college entrance requirements.
4. Students in Grade 8 may take and receive credit for advanced courses at the high school. Enrollment in these courses is on a space-available basis with approval of both the high school and middle school principals.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Administrative Regulation Issued: August 17, 2000

Administrative Regulation Issued: October 2, 2003

Administrative Regulation Issued: April 21, 2005

Administrative Regulation Issued: December 8, 2005

Administrative Regulation DRAFT: November 8, 2007

2/2

## **HIGH SCHOOL GRADUATION REQUIREMENTS PLANNING 2008-09**

### **Practical Arts/Health**

The California Department of Education, the California State University and the University of California have changed funding, access and admission policy for Career and Technical Education (formerly Practical Arts and Vocational Education). These recent changes have caused school districts to look at ways to expand Career and Technical Education (CTE) opportunities for students.

In 2008-09 (graduating class of 2012), high school students will be required to take 10 credits of CTE to be eligible for college, similar to the current 10 credit VPA requirement. We are currently increasing CTE courses at all four of our high schools, preparing for the new requirements.

In order to create space in a student's schedule for a 10-credit CTE course, we are using the 2005-07 CCA Integrated Health/P.E. pilot as our model. Integrated Health/P.E. was recently adopted as an official SDUHSD course. The Integrated Health/P.E. course allows for students to complete the California Health requirements as part of their Year One General P.E. program. Students learn the essential Health standards as part of this new Integrated Health/P.E. course. Unlike most classes, the State of California does not have a health graduation requirement. The requirement for health is to cover specific health standards in some course. Some districts do this in Science, some in Social Studies, and some in a P.E. course.

Placing the health standards into the P.E. program allows freshmen to have one more 10-credit elective space, without having to forfeit any other classes. San Dieguito Academy, La Costa Canyon High School, and Torrey Pines High School have built Integrated Health/P.E. sections into their master schedule for 2007-08 in preparation for a full transition into Integrated Health/P.E. for 2008-09.

The recommendation is to make the following two SDUHSD Graduation Requirement policy changes for 2008-09:

- to increase the CTE/Practical Art SDUHSD graduation requirement from five credits to ten credits.
- to eliminate the five-credit SDUHSD Health graduation requirement and place the California Health Standards into the Integrated Health/P.E. course.

The Board will act on both points at the November 8, 2007, and December 13, 2007 Board meetings.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 30, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED AND SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** DATE OF ORGANIZATIONAL MEETING

.....

### EXECUTIVE SUMMARY

According to Education Code sections 35143 and 7200(c)(2), all Governing Boards are required to hold an annual organizational meeting for the purpose of establishing future meeting dates and electing officers. The outcome of said meeting is then reported to the County Office of Education within a specific window of time. This year, the County Office of Education requests that this meeting be held between December 7 and December 21, 2007.

### RECOMMENDATION:

It is therefore recommended that the Board approve Thursday, December 13, 2007 at 6:30 PM, as the date and time of the Organizational Meeting to be held in the District Office Board Room.

### FUNDING SOURCE:

Not applicable

PL/bb



# SAN DIEGO COUNTY OFFICE OF EDUCATION


6401 LINDA VISTA ROAD, SAN DIEGO, CALIFORNIA 92111-7399 (858) 292-3500  
ITEM 26

Superintendent of Schools

Randolph E. Ward, Ed.D.

August 17, 2007

To: Clerks of Governing Boards  
Chief Administrative Officers

From: Randolph E. Ward   
County Superintendent of Schools

Re: Organizational Meetings of Governing Boards

RECEIVED  
AUG 20 2007  
SDUHSD SUPERINTENDENT

The Education Code requires that governing boards hold an annual organizational meeting for the purpose of establishing meeting dates and electing officers. The following information and the attached forms are provided to assist you in fulfilling your district's legal requirements in connection with this meeting. Please note that regular business of the Board may also be conducted at the annual organizational meeting.

## Date of Annual Organizational Meeting

Education Code sections 35143 and 72000(c)(2) provide that:

- The governing board of each school and community college district shall hold an annual organizational meeting. In 2007, the meeting shall be held between **December 7 and December 21**, inclusive.
- The day and time of the annual organizational meeting shall be selected by the board at its regular meeting held immediately prior to December 7, unless otherwise provided by rule of the governing board.
- Within 15 days prior to the date of the annual organizational meeting, the clerk of the board shall notify all members in writing of the date and time selected for the meeting.
- If the board fails to select a day and time for the annual organizational meeting, the County Superintendent of Schools shall designate the day and time of the meeting and shall notify all members in writing.
- The board shall notify the County Superintendent of Schools of the day and time selected.

Please complete and return to the San Diego County Office of Education the *Notice of December 2007 Organizational Meeting of the Governing Board* provided on page 4.

### Board of Education

Nick Aguilar Susan Hartley Sharon C. Jones Robert J. Watkins John Witt

**SERVICE AND LEADERSHIP**

Election of Board Officers

ITEM 26

- Education Code section 35022 provides that every school district governing board consisting of five or more members shall elect at its organizational meeting a president from among its members. The governing board of a school district shall also elect one of its members as clerk of the district.
- Education Code section 72000(c)(2) states that the governing board of a community college district shall organize by electing a president, from its members, and a secretary.

Board Meeting Dates

- Education Code sections 35140 and 72000(c)(4) require that the governing board shall fix the time and place for its regular governing board meetings.
- In 2008, the annual organizational meeting must be held between December 5 and December 19, inclusive.
- Government Code sections 6700 and 6702 establish the following holidays in California:
  1. Every Sunday
  2. January 1st, New Years Day
  3. The third Monday in January known as Dr. Martin Luther King, Jr. Day
  4. February 12th, known as Lincoln Day
  5. The third Monday in February, Washington Day
  6. March 31st known as Cesar Chavez Day
  7. The last Monday in May, Memorial Day
  8. July 4th, Independence Day
  9. First Monday in September, Labor Day
  10. September 9th, known as Admission Day
  11. The second Monday in October known as Columbus Day
  12. November 11th, known as Veterans Day
  13. December 25th
  14. Good Friday from 12 noon until 3:00 p.m.\*
  15. Every day appointed by the President or Governor for a public fast, thanksgiving, or holiday
  16. Every Saturday from noon to midnight
- Government Code section 6701 provides that if January 1, February 12, March 31, July 4, September 9, November 11, or December 25 falls upon a Sunday, the Monday following is a holiday. If November 11 falls upon a Saturday, the preceding Friday is a holiday.

Please complete and return to the County Office of Education the *Notice of Regular Governing Board Meetings* provided on page 5.

\*Subsection was declared unconstitutional in case of *Mandel v. Hodges* (1976).

Statement of Facts, Roster of Public Agencies Filing

ITEM 26

- Government Code section 53051 requires that the Secretary of State and the clerk of each county establish and maintain a Roster of Public Agencies.
- The *Statement of Facts, Roster of Public Agencies Filing* must be filled out completely, dated, signed, and filed as follows:
  - **annually** with the Assessor/Recorder/County Clerk even if there is no change in the governing board or district information, but does not need to be filed with the Secretary of State's office unless there is a change.
  - within ten days with the Secretary of State and the San Diego Assessor/Recorder/County Clerk **whenever there is a change** in the officers of the board or the names or addresses of governing board members or school districts. The Secretary of State requires that the specific nature of the change be stated, e.g., "change of officers," "new board member" (not "annual update" or "organizational meeting").
  - copy sent to the San Diego County Office of Education.

Please complete and submit the *Statement of Facts, Roster of Public Agencies Filing* according to the instructions on page 6. This form is provided as page 7 of this letter and is also available online at <[www.ss.ca.gov/business/sf/forms/np-sf-405.pdf](http://www.ss.ca.gov/business/sf/forms/np-sf-405.pdf)>.

This letter and its attachments are available on the San Diego County Office of Education Web site at <[www.sdcoe.net/business/legal/](http://www.sdcoe.net/business/legal/)>. If you have questions regarding any of the information provided above, contact Peg Marks, legal services analyst, at (858) 292-3746 or via e-mail to [pmarks@sdcoe.net](mailto:pmarks@sdcoe.net).

REW:mm  
Attachments



August 17, 2007

ITEM 26

**NOTICE OF DECEMBER 2007  
ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**

Please complete after selection of date for organizational meeting and send to:

Peg Marks  
Legal Services, Room 609  
San Diego County Office of Education

School District: SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Date of Organizational Meeting: December 13, 2007  
*(date between December 7 and December 21 inclusive)*

Time of Meeting: 6:30 p.m.

\_\_\_\_\_  
Clerk/Secretary to the Governing Board

\_\_\_\_\_  
Date

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 30, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED AND SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** PROPOSED BOARD MEETING  
SCHEDULE, 2008

.....

### EXECUTIVE SUMMARY

Attached is a proposed Board Meeting Schedule for 2008, in accordance with Education Code sections 35140 and 7200(c)(4), which require that the Governing Board fix the time and place for its regular Governing Board meetings annually.

### RECOMMENDATION:

This item is provided as information only, and will be resubmitted for action by the Board at the Organizational Board Meeting of December 13, 2007.

### FUNDING SOURCE:

Not applicable

PL/bb

# San Dieguito

## Union High School District

710 Encinitas Blvd.  
Encinitas, CA 92024-3357  
(760) 753-6491  
www.sduhsd.net

### Board of Trustees:

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

### Superintendent:

Peggy Lynch, Ed.D.  
(760) 943-3501 FAX

## San Dieguito Union High School District School Board Meeting Dates, 2008 ITEM 27

All School Board Meetings are held in the San Dieguito Union High School District Office Board Room 101, located at 710 Encinitas Blvd. in Encinitas.

Regular board meetings begin at 6:30PM and are usually scheduled on a Thursday, unless otherwise indicated.

The meeting dates for 2008 are listed below.

- January 17
- February 7
- March 6
- March 20
- April 17
- May 1 OR May 8
- May 15 OR May 22
- June 5
- June 19
- July 17
- August 21
- September 4
- September 18
- October 2
- October 16 (Conflict)
- November 13
- December 11

# Draft

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
La Costa Canyon HS  
North Coast Alternative HS  
Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

In compliance with the Americans with Disabilities Act and AB-3035, if you require special assistance to participate in this meeting, please contact the Superintendent at (760) 753-6491, ext 5548, at least 24 hours prior to the start of the meeting to enable the District to make reasonable arrangements.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 30, 2007

**BOARD MEETING DATE:** November 8, 2007

**PREPARED AND  
SUBMITTED BY:** Peggy Lynch, Ed.D.  
Superintendent

**SUBJECT:** CSBA DELEGATE ASSEMBLY / 2008  
NOMINATION PROCEDURES, DEADLINES

.....

### EXECUTIVE SUMMARY

Each year, the California School Board Association Delegate Assembly provides Board members opportunity to nominate Board member candidates within their geographical region or subregion to serve on the Delegate Assembly. Elected delegates serve a two-year term. Those elected in 2008 will serve beginning April 1 through March 31, 2010. The deadline for nominations for 2008 will be Monday, January 8, 2007. Attached are procedures and details about the nomination and election processes.

### RECOMMENDATION:

This item is provided as information only, and will be resubmitted for action by the Board at the Organizational Board Meeting of December 13, 2007.

### FUNDING SOURCE:

Not applicable

PL/bb

California School Boards Association

ITEM 28

**TIME SENSITIVE – For Board ACTION –  
Nominations due Monday, January 7, 2008.**

**Please deliver to all members of the governing board. Thank you.**

RECEIVED

OCT 30 2007

SDUHSD SUPERINTENDENT

October 26, 2007

**MEMORANDUM**

**TO:** Board Presidents and Superintendents - CSBA Member Boards of Education  
**FROM:** Dr. Kathy E. Kinley, President  
**SUBJECT:** Call for Nominations for CSBA Delegate Assembly

**NEW DEADLINE DATE: Nominations and Biographical Sketch forms for CSBA's Delegate Assembly will be accepted until Monday, January 7, 2008.** Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses by using the enclosed nomination form or submitting a letter of nomination. All nominees must submit the enclosed **required** biographical sketch along with their nomination form. (An optional one-page, one-sided résumé may also be submitted.) The U.S. Post Office postmark or fax deadline for this required nomination and biographical sketch and optional résumé is Monday, January 7, 2008. (A mailed copy is preferable to a fax.)

CSBA Delegate serve two-year terms. Those elected in 2008 will serve beginning April 1 through March 31, 2010. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Education Conference in November/December. Each Delegate is required to attend these two meetings each year.

For further information about the Delegate Assembly, please contact Charlyn Tuter in the Administration department at (800) 266-3382. You may also visit our Web site at <http://www.csba.org/AboutCSBA.aspx> to complete the forms, print and send to CSBA.

Enclosures: All forms are available online at <http://www.csba.org/AboutCSBA.aspx>

- Nomination Form
- Biographical Sketch Form (Available in editable PDF form online)
- Important Dates
- List of all Delegates whose term expires in 2008
- Delegate Assembly Flyer



ITEM 28

# IMPORTANT

## New deadline date for nomination and biographical sketch forms: **Monday, January 7, 2008**

### Important 2008 Dates to keep in mind:

- Monday, January 7: U.S. Postmark or fax deadline for *required* Nomination and Biographical Sketch Forms
- By Friday, February 1: Ballots mailed to Member Boards
- February 1 – March 17: Boards vote for Delegates
- Monday, March 17: Deadline for the ballots to be returned to CSBA (U.S. Postmark ONLY) Normal deadline is March 15, however in 2008 this falls on a Saturday, therefore the deadline will be March 17.
- By Monday, March 31: Ballots to be tallied
- By Thursday, April 1: Election results, except for run-offs, will be posted on CSBA's Web site
- Wednesday, April 30: Deadline for run-off ballots (U.S. Postmark ONLY)
- Saturday, May 17 – Sunday, May 18: Delegate Assembly meeting in Sacramento



California School Boards Association  
3100 Beacon Blvd., P.O. Box 1660 | West Sacramento, CA 95691-1660  
(916) 371-4691 (800) 266-3382 | Fax: (916) 371-3407 or (916) 669-3305 | [www.csba.org](http://www.csba.org)

## CSBA DELEGATES WHOSE ELECTED TERM EXPIRES IN 2008

Below are the names of Delegates in each region/subregion whose term expires in 2008 and are up for re-election, if they choose to run. Delegates must be nominated by a CSBA member board that is located within the region or subregion. If a subregion is not listed, it is because the Delegate's term has not expired. *Nomination and Biographical Sketch forms are due by January 7, 2008.*

### REGION 1 - Counties: Del Norte, Humboldt, Lake, Mendocino

#### Subregion 1-A (Del Norte, Humboldt)

Bob Berkowitz (Del Norte County USD)

### REGION 2 - Counties: Lassen, Modoc, Plumas, Shasta, Siskiyou, Trinity

#### Subregion 2-C (Lassen, Plumas)

Vacant – This Delegate seat open for nominations

### REGION 3 - Counties: Marin, Napa, Solano, Sonoma

#### Subregion 3-A (Sonoma)

Christina Kauk (Petaluma City ESD & Joint  
Union HSD)

#### Subregion 3-C (Solano)

Charles B. Wood (Fairfield-Suisun USD)

#### Subregion 3-D (Marin)

Cindi Clinton (Novato USD)

### REGION 4 - Counties: Butte, Colusa, Glenn, Nevada, Placer, Sierra, Sutter, Tehama, Yuba

#### Subregion 4-A (Glenn, Tehama)

Steven Meagher (Red Bluff Union ESD)

#### Subregion 4-D (Nevada, Placer, Sierra)

Lynn MacDonald (Placer Union HSD)

### REGION 5 - Counties: San Francisco, San Mateo

#### Subregion 5-B (San Mateo)

Karen L. Clancy (Belmont-Redwood Shores ESD)

Melodie Lew (San Mateo-Foster City SD)

### REGION 6 - Counties: Alpine, Amador, El Dorado, Mono, Sacramento, Yolo

#### Subregion 6-A (Yolo)

Mary Jo Rodolfa (Winters Joint USD)

#### Subregion 6-B (Sacramento)

Ron Dwyer-Voss (Natomas USD)

Wess Larson (Rio Linda Union ESD)

Teresa Stanley (Folsom-Cordova USD)

#### Subregion 6-C (El Dorado, Amador, Alpine, Mono)

Ellen Driscoll (Rescue Union ESD)

### REGION 7 - Counties: Alameda, Contra Costa

#### Subregion 7-A (Contra Costa)

Laura Canciamilla (Pittsburg USD)

Kathi McLaughlin (Martinez USD)

Joyce Seelinger (Antioch USD)

#### Subregion 7-B (Alameda)

George Granger (Castro Valley USD)

Joaquin J. Rivera (Berkeley USD)

Janice Schaefer (Newark USD)

Anne White (Livermore Valley Joint USD)

### REGION 8 - Counties: Calaveras, Mariposa, Merced, San Joaquin, Stanislaus, Tuolumne

#### Subregion 8-A (San Joaquin)

Diana Machado (Linden USD)

Evelyn Moore (Manteca USD)

#### Subregion 8-C (Stanislaus)

Diane Sol (Ceres USD)

#### Subregion 8-D (Merced)

Barbara Williamson (Atwater ESD)

### REGION 9 - Counties: Monterey, San Benito, San Luis Obispo, Santa Cruz

#### Subregion 9-A (Santa Cruz, San Benito)

Bernard Bricmont (Live Oak ESD)

#### Subregion 9-B (Monterey)

Carlos E. Noriega (Monterey Peninsula USD)

#### Subregion 9-C (San Luis Obispo)

Chris Ungar (San Luis Coastal USD)

### REGION 10 - Counties: Fresno, Kings, Madera

#### Subregion 10-B (Fresno)

Gilbert F. Coelho (Firebaugh-Las Deltas USD)

Betsy J. Sandoval (Clovis USD)

Norman Saude (Sierra USD)

#### Subregion 10-C (Kings)

Beverly Rodriguez (Pioneer Union ESD)

**REGION 11 - Counties: Santa Barbara, Ventura & Las Virgenes USD**

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***Subregion 11-A (Santa Barbara)***

Karen Anderson (Montecito Union ESD)

***Subregion 11-B (Ventura County and Las Virgenes USD)***

Darlene A. Bruno (Hueneme ESD)

Dolores Didio (Conejo Valley USD)

Jan Iceland (Oak Park USD)

Socorro Lopez Hanson (Oxnard Union HSD)

**REGION 12 - Counties: Kern, Tulare**

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***Subregion 12-A (Tulare)***

Melissa Janes (Tulare City ESD)

Richard Morris (Porterville USD)

***Subregion 12-B (Kern)***

Olaf Landsgaard (Southern Kern USD)

Pam Lochhead (Sierra Sands USD)

**REGION 15 - Counties: Orange County and Lowell Jt. USD**

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Tammie Bullard (Tustin USD)

Shirley Carey (Huntington Beach City ESD)

Meg Cutuli (Los Alamitos USD)

Judy Franco (Newport-Mesa USD)

Susan Henry (Huntington Beach Union HSD)

Donna McDougall (Cypress ESD)

Esther H. Wallace (Magnolia ESD)

Sharon Wallin (Irvine USD)

**REGION 16 - Counties: Inyo, San Bernardino**

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***Subregion 16-B (San Bernardino)***

Holly Eckes (Adelanto ESD)

Cathline Fort (Etiwanda ESD)

Dennis W. Mobley (Rialto USD)

Judy M. Munoz (Victor Valley Union HSD)

Caryn Payzant (Alta Loma ESD)

Wilson So (Apple Valley USD)

Donna West (Redlands USD)

**REGION 17 - County: San Diego**

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Mary Chidester Borevitz (San Marcos USD)

James Grier, Jr. (National SD)

Pamela Grosso (Escondido Union HSD)

Barbara Groth (San Dieguito Union HSD)

Althea F. Jones (South Bay Union ESD)

Jeff Kover (Cajon Valley Union ESD)

Steve Lilly (Vista USD)

Bertha J. Lopez (Chula Vista ESD)

Anne Renshaw (Fallbrook Union ESD)

**REGION 18 - Counties: Imperial, Riverside**

---

***Subregion 18-A (Riverside)***

Bruce N. Dennis (Nuview Union SD)

Gregg Figgins (Hemet USD)

Jesus M. Holguin (Moreno Valley USD)

Marla Kirkland (Val Verde USD)

Tom Thomas (Lake Elsinore USD)

***Subregion 18-B (Imperial)***

Jeanne Vogel (Central Union HSD)

**REGION 20 - County: Santa Clara**

---

Michael J. Mendizabal (Milpitas USD)

Rudy Nasol (Berryessa Union SD)

Nancy Newkirk (Sunnyvale SD)

Randy J. Scofield (Cambrian ESD)

Kathleen Sullivan (Morgan Hill USD)

**REGION 22 - County: North Los Angeles**

---

Albert S. Beattie Sr. (Antelope Valley Union HSD)

Gwendolyn Farrell (Westside Union ESD)

John Altin Ginn (Eastside Union SD)

**REGION 23 - Counties: San Gabriel Valley and East Los Angeles County**

---

***Subregion 23-A***

Virginia Dalbeck (La Canada USD)

Ed Honowitz (Pasadena USD)

Gregory Krikorian (Glendale USD)

***Subregion 23-B***

David A. Flores (El Monte Union HSD)

***Subregion 23-C***

Charles Coyne (Bonita USD)

Camie Poulos (West Covina USD)

Joseph Probst (Charter Oak USD)

**REGION 24 - County: Southwest Crescent - Los Angeles County**

---

Leighton Anderson (Whittier Union HSD)

Stewart Bubar (Culver City USD)

Dora M. De La Rosa (Palos Verdes Peninsula USD)

Donald E. LaPlante (Downey USD)

Barbara Lucky (Palos Verdes Peninsula USD)

Ann M. Phillips (Lawndale ESD)

Alison Pigott (East Whittier City ESD)

Alissa Roston (Beverly Hills USD)

Mark Steffen (Torrance USD)

10/16/2007







# Providing Leadership for California's School Districts and County Offices of Education

## ABOUT THE DELEGATE ASSEMBLY

CSBA's Delegate Assembly is a vital link in the Association's governance structure. The Delegate Assembly sets the general policy direction for the Association. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the Association reflects the interests of school districts and county offices of education throughout the state.

The Delegate Assembly is made up of approximately 270+ Delegates who are elected by local board members in 21 geographic regions throughout the state. Some geographic regions have been further divided into subregions. Ex-officio members of the Delegate Assembly with all privileges of membership include members of CSBA's Board of Directors, past presidents of CSBA and the immediate past

president of the California County Boards of Education (CCBE).

Delegates serve two-year terms beginning April 1. They meet twice a year to conduct business, and may also meet with the other Delegates and the Director within their region. Furthermore, they participate in CSBA events and they maintain contact with local boards in their region.

### CSBA GOVERNANCE

Delegates and Directors are CSBA's key governance links. They enable the Association to serve California's more than 1,000 school districts and county offices of education and its more than 5,000 locally elected school board members.



**1,000+ School Districts and County Offices of Education with 5,000+ School and County Board Members**  
(Divided into geographic regions)



**Delegate Assembly**  
(270+ Delegates elected by local boards in each CSBA region)

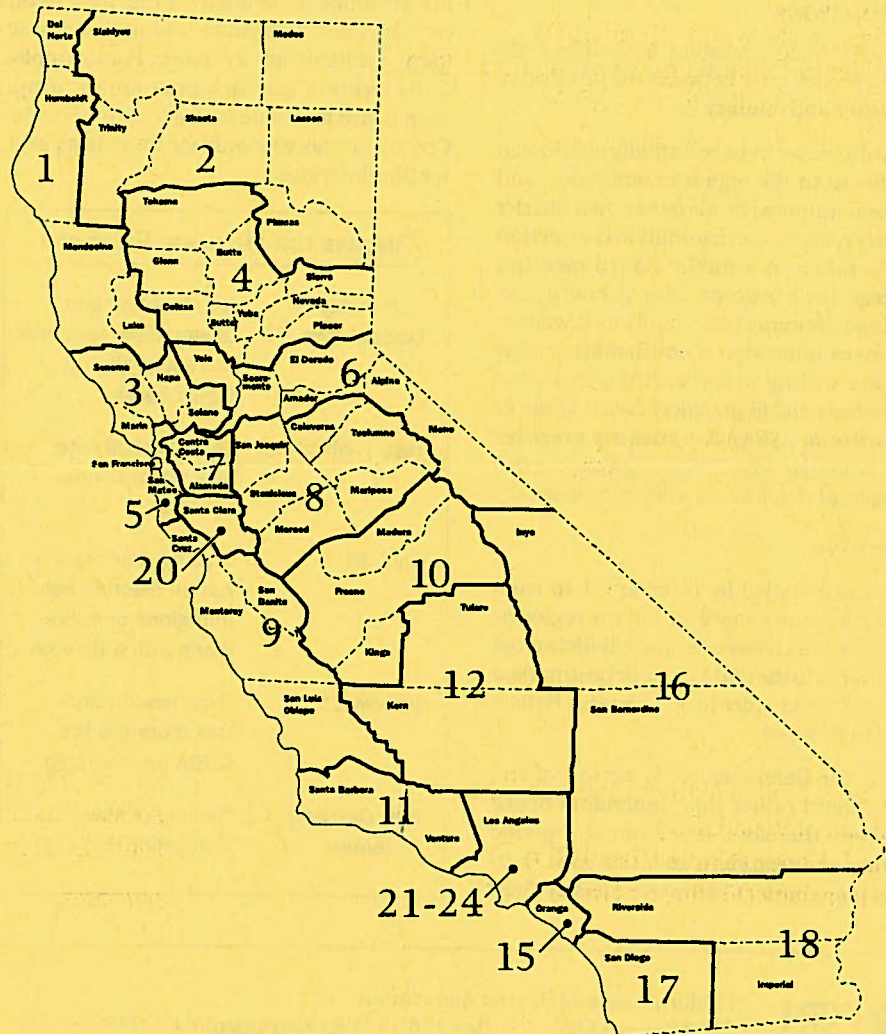


**Board of Directors**  
(26 Directors elected by the Delegate Assembly)



**Executive Committee**  
(4 officers elected by the Delegate Assembly, plus the Executive Director)

### CSBA GEOGRAPHIC REGION MAP



(continued)



## BECOMING A DELEGATE

### QUALIFICATIONS

To be eligible to serve on CSBA's Delegate Assembly, a board member must:

- be a trustee of a district or county office of education that is a current member of CSBA; and
- be a trustee of a district or county office of education within the geographic region or subregion which the Delegate will represent.

### TERM OF OFFICE

The term of office for each Delegate is two years and begins on April 1. Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years.

### APPOINTMENTS TO THE DELEGATE ASSEMBLY

Districts with an ADA of 30,000–39,999 may appoint one Delegate. Additional appointments may be made as follows:

- 40,000–99,999 ADA:  
two Delegate seats
- 100,000–299,999 ADA:  
three Delegate seats
- 300,000 ADA or higher:  
seven Delegate seats

These districts also may participate in the nomination and selection of the other Delegates from that region or subregion.

## ROLES AND RESPONSIBILITIES OF DELEGATES

Delegates set the general policy direction and fulfill a critical governance role within the Association. They communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Delegates give policy and legislative direction through the adoption of the Policy Platform every two years and the adoption of other policy statements as needed. They also speak on issues and provide direct advocacy on behalf of the Association.

Delegates play an important communications and support role within their region. They also elect the Association's officers and Board of Directors. The authority and primary duties of Delegates are contained in the CSBA Bylaws.

### DELEGATES' ROLES AND RESPONSIBILITIES

Primary responsibilities of Delegates include:

- providing a link to other public officials at the local, state and national levels;
- providing a communications link between local board members and the regional Director;
- attending all Delegate Assembly meetings;
- adopting the Policy Platform which guides the Association's policy and political leadership activities;
- as needed, adopting policies and positions to supplement the Platform;
- providing testimony and input on critical issues;
- electing the officers, Board of Directors and Nominating Committee members;
- adopting the Association's Bylaws;
- serving on committees, task forces and focus groups; and
- supporting the Association's activities and events.

## NOMINATIONS AND ELECTIONS

### NOMINATIONS

Nominations for Delegate Assembly seats are made each year between the last Friday in October and January 7.

A board member must be formally nominated by a board in the region or subregion and may be nominated by his or her own district or county office. The nomination is an action that is taken in a public board meeting and requires a majority vote. A board may nominate as many individuals as it wishes. Nominees must sign a confirmation that they are willing to serve. *It is critical that nominations and biographical sketch forms be delivered to the CSBA office, faxed or postmarked on or before January 7; late nominations and biographical sketch forms will not be accepted.*

### ELECTIONS

Ballots are mailed by February 1 to each district or county board within the region or subregion which has a vacancy. Ballots must be delivered to the CSBA office or postmarked by March 15 in order to be accepted. Ballots may not be faxed.

Voting for Delegates is an action of the entire board rather than individual board members; therefore, it is done at a public meeting and requires a majority vote. Each board may vote for as many persons as there

are positions to be filled within the region or subregion. The ballot will indicate how many positions are available. For example, if the terms of four Delegates are expiring, each board may vote for up to four persons. County boards vote only for the county seat within the region.

### TIMELINE FOR DELEGATE ELECTIONS

|                               |  |
|-------------------------------|--|
| Last Friday in October–Jan. 7 | Nominations and biographical sketches are submitted by local boards.                 |
| Feb. 1–March 15               | Local boards vote and return ballots to CSBA.  |
| April 30                      | Closing date for any run-off election held in regions or subregions with a tie vote. |
| By May 11                     | Final results are distributed to the CSBA membership.                                |
| May Delegate Assembly         | Seating of new Delegates.  |

